

ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 20th February at 7.00pm, Village Hall, Rollesby

Dear Councillor,

Your attendance is required at the above meeting of the Parish Council. Members of the press and public are cordially invited.

Signed:

Sarah Hunt

Sarah Hunt
Parish Clerk

13th February 2023

AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. **Minutes.**
To receive and agree minutes from Full Council Meeting held on Monday 16th January 2023.
4. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor A Grant.
 - 5.2 District Councillors A Grant and L Mogford.
 - 5.3 Police.
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
7. **Planning.**
 - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
 - 7.1.1 None.
 - 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
 - 7.2.1 None.

8. Administrative Matters

- 8.1 To review agreed Calendar – Annual Parish Council meeting to be postponed from 15th to 22nd May.
- 8.2 To agree that the contact details be updated wherever necessary.
- 8.3 To note Parish and Borough Council elections are to take place 4th May. Nomination forms available from the Clerk for anyone wishing to stand. For voters Photographic ID is now necessary.

9. Finance and Governance

- 9.1 To approve payments detailed plus any late payments received before the meeting.
- | | | | |
|--|---------|--------|---------|
| Sarah Hunt – refund Wave allotment water payment | | | £29.34 |
| Sarah Hunt – refund One.com. Approved Jan. mtg. | £76.87 | £15.37 | £92.24 |
| Sarah Hunt – Phone top up x 2 | £21.89 | | £21.89 |
| Sarah Hunt – magnets for noticeboard | £9.99 | | £9.99 |
| Sarah Hunt – outstanding from June | £11.95 | | £11.95 |
| Kate Martin-Smith – January – Approved Jan. mtg. | | | £306.58 |
| Kate Martin-Smith – refund 50% training | | | £50.00 |
| Job done window cleaning – Bus Shelter cleaning Nov. | | | £40.00 |
| Viking Direct – stationery | £133.22 | £17.32 | £150.54 |
| Sarah Hunt – Salary February | £392.17 | | £392.17 |
| HMRC | £98.00 | | £98.00 |
| Norfolk Pension Fund | £158.02 | | £158.02 |
- To note £200 still outstanding to Norfolk Wildlife Trust from last meeting.

- 9.2 To consider and agree the Internal Audit quotation from Sonya Blythe of £120.00.

10. Correspondence

Email	NALC	County deal consultation now open: www.norfolk.gov.uk/norfolkcountydeal	Previously circulated.
Email		Complaint received re: Bowls Club hedge.	For decision.
Email	Unpaid work team	To offer services – meeting to be arranged if any suitable projects.	For decision.

11. Matters for next Agenda and information.

Date of next meeting Monday 20th February at 7pm

Meeting to be suspended

To receive a short presentation from Eilish Rothney – Norfolk Wildlife Trust regarding Trinity Broads.

Meeting to be reconvened

In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting may RESOLVE to exclude the press and public during the following item due to the confidential nature.

12. Clerks Contract.

To agree and sign the contract for the Parish Clerk.