

# Minutes of a MEETING OF ROLLESBY PARISH COUNCIL

held on Monday 16<sup>th</sup> October 2023 at, Village Hall, Rollesby at 7pm.

Present: Cllrs S Day, J Long, C Moore, S Moore (Chair), S Ridout.

Clerk: Mrs S Hunt

11 Members of the public were in attendance.

## 1. Apologies and consideration of acceptance for absence.

Cllr B Sturrock – alternative commitment.

Cllr C Tacon – work.

## 2. Members' declarations of interest and requests for dispensations.

None.

## 3. Minutes.

The minutes from Full Council Meeting held on 18<sup>th</sup> September 2023 were AGREED and signed as a true and correct record.

## 4. Public Forum

The meeting was addressed with regard to the extension of the 30mph limit – Cllr A Grant to chase.

The meeting was addressed concerning the Highways conditions of the Hall View development. Cllr A Grant to investigate.

The Woodland Project continues very successfully, with new gates and fence posts installed. The School is now involved.

There is a photobook reprint available with profits going to the Woodland.

## 5. To receive any reports:

5.1 County Councillor A Grant apologized for missing recent meetings. The County Council is looking to bridge a £46 million deficit and the Council tax is likely to rise by 4.99%. Great Yarmouth Borough Council is looking to bridge a £1 million deficit. The Planning Department is currently struggling with staffing issues.

5.2 District Councillor L Mogford sent apologies to the meeting.

## 6. Updates on matters not on the agenda.

To receive updates from previous meetings.

6.1 Noticeboard on Village Hall external wall. Ongoing. Cllr S Moore.

6.2 Bus stop installation is still scheduled for half term. Cllr S Ridout.

6.3 Lloyds Bank accounts closure – to be undertaken once Parish Fund money passed across.

6.4 Unity – Removal of Haydn Thirtle as signatory, addition of Cllr S Moore. Update. Completed.

6.5 Pavilion Insurance cover increase. See item 8.3.

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- 6.6 Website update. Cllr C Moore is awaiting the opportunity to take photographs.
- 6.7 SAM2 userguides. These have been distributed to Councillors the Clerk is now to progress the 50/50 funding application. £3878 total cost - £1,939.00 parish commitment.

## 7. Planning.

- 7.1 To consider planning applications received from Great Yarmouth Borough Council/Broads Authority for consultation prior to the meeting.
  - 7.1.1 06/23/0710/HH – 5 Rectory Close, Rollesby, NR29 5HW. 1. Single storey front and rear extensions. 2. External alterations including glazing to rear gable and rendering and cladding of elevations. It was AGREED to support the application.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
  - 7.2.1 None.
- 7.3 Tacons Farm Shop, The Grange, Fleggburgh Road. Licensing Application. The Council support the application.

## 8. Administrative Matters

- 8.1 It was AGREED to cancel the December meeting.
- 8.2 CONFIRMED that allotment invoices have been issued with a charge of £1.00/rod - £20 full allotment, £10 half allotment. To be increased to £1.50/rod for 2024. PROPOSED Cllr C Moore, seconded Cllr S Day.
- 8.3 It was AGREED to increase the pavilion insurance to meet the rebuild cost assessment for the main building only.

## 9. Finance and Governance

- 9.1 The payments detailed as Annex A where AGREED. PROPOSED
- 9.2 An up to date bank reconciliation was provided showing:
 

Lloyds Account (70789) 16.10.23	£88,402.68
Unity Account (5435) 13.10.23	£15,902.50
Uncashed cheque for £85,000.00.	
Balance available	£19,305.18
- 9.3 The meeting received and reviewed Budget to date for 2023/24. Figures as anticipated.
- 9.4 The initial draft budget for 2024/25 was circulated for consideration prior to next meeting. These figures, without increasing general or ear marked reserves include 1 x bin and 1 x SAM camera and give a precept figure of £17,427.00 – increasing from £12,700 for 2023/24.
- 9.5 NOTED that one additional cut at the recreation ground has been approved by the Clerk - £125.00.
- 9.6 It was AGREED not to cut the top of the hedge between the Recreation Ground School at the cost of £80.00.

## 10 Correspondence

- 10.1 Great Yarmouth Borough Council – review of polling places 2023. Noted.
- 10.2 Broads Authority – Noted that the Broads Authority have adopted the

Coastal Adaptation Supplementary Planning Document – available on their website.

10.3 Slow ways – national footpath network. Noted.

## **11 Village Matters.**

11.1 The offer from OddBods for the free of charge cleaning of the War Memorial was gratefully accepted by Councillors. Clerk to seek confirmation of insurance for such work and also a method statement.

11.2 Grounds maintenance requirements for inclusion on specification for 2023/24 were AGREED as:

14 cuts on recreation field, including strimming of all areas of pavilion/play equipment/edges of fencing.

Hedges all around recreation field including top.

14 cuts at Rollesby Broad.

Weed killer 3 times a year on footpath School – Court Road plus off shoot path. Footpath between Back Lane and Main Road. Footpath (gravelled) behind bus stop.

## **12. Matters for next Agenda and information.**

To consider and adopt a biodiversity policy.

## **13. Next Meeting:**

Monday November 20<sup>th</sup> 2023

Monday 15<sup>th</sup> January 2024

## Annex A - Payments for the October 2023 meeting of Rollesby Parish Council

Glenda Tooke	Allotment Rental	£50.00	£0.00	£50.00
Sarah Hunt	Salary + Homeworking October	£455.91		£455.91
HMRC	October	£3.20		£3.20
Norfolk Pension Fund	October	£150.43		£150.43
Sarah Hunt	refund postage	£13.80		£13.80
Sarah Hunt	refund telephone top up (24/9)	£10.00		£10.00
Information Commissioner	Renewal	£35.00		£35.00
	<b>TOTAL</b>			<b>£718.34</b>