

# ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 15<sup>th</sup> November at 7.15pm

All Councillors are summoned to the above meeting, members of the public and press are invited.

This meeting will be held in the Village Hall, Rollesby.

Councillors and staff of the Council will take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes. If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall.

You can attend a centre:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

*Sarah Hunt*

Sarah Hunt  
Parish Clerk

10<sup>th</sup> November 2021

## AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.  
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.  
You have a Personal Interest in a matter to be discussed if it affects:
  - Your wellbeing or financial position
  - That of your family or close friends
  - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 18<sup>th</sup> October 2021.
4. **Public Forum**  
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
  - 5.1 County Councillor A Grant.
  - 5.2 District Councillors A Grant and L Mogford.
  - 5.3 Police.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH  
Email: [rollesbypc@outlook.com](mailto:rollesbypc@outlook.com) Telephone: 07340028540

5.4 To receive a presentation from Mr Terry Harper, Chair, Flegg Community Land Trust.

## 6. Updates on matters not on the agenda.

To report on progress on items from previous meetings. No decisions may take place during this item.

6.1 Minutes were delivered to Archive centre 22<sup>nd</sup> October.

## 7. Planning.

7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.

7.2.1 06/21/0702/F – The Barn, Back Lane, Rollesby, NR29 5EE. Proposed erection of 2 No. single storey flat roof extensions. PERMITTED.0

7.3 OFV/GYBC/71228 – Great Yarmouth Borough Council TPO 8 of 2021 Trees on land west of Oak Farm, Court Road, Rollesby, Great Yarmouth. Confirmation of Order.

## 8. Finance and Governance

8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

Inland Revenue October	£48.80
Sarah Hunt – salary/homeworking July	£221.27
Norfolk Pension Fund	£74.89
The Poppy Appeal (wreath)	£25.00
Viking Direct – Stationery	£39.19
Community Heartbeat Trust	tbc

To note a payment of £244.94 has been made to Inland Revenue as historical payments have been incorrectly referenced by the Clerk on the bank transfer and have therefore been allocated to an HMRC suspense account rather than credited to the Parish Council HMRC account. This is being addressed with the revenue and once the credit is moved across to the Parish Council PAYE account future payments will be deducted from the credit balance.

8.2 To receive Bank Reconciliation.

8.3 To consider budget for 2022/23.

8.4 To review Financial Regulations

8.5 To review Standing Orders.

8.6 To confirm that an account has been opened with Hampshire Trust Bank and £89,000 has been transferred into the name of the Rollesby Parish Fund.

Signatories are: Mrs S Hunt, Mrs S Ridout, Mr S Day, Mr C Tacon.

8.7 The vacant allotment has been let.

8.8 S106 money available to Rollesby for projects.

## 9. Highways.

9.1 Surface water drainage Badger Meadow/Low Road. Update. Cllr Day.

9.2 The erection of two bus shelters on the A149.

9.2.1 Bus Stop at King George's. To note £500 available from Cllr Grant. S106 money available. Street Furniture Application submitted. Update. Cllr S Ridout.

9.2.2 Bus stop on Norfolk County Farms land. Update. Cllr S Ridout.

**10. Administrative Matters.**

- 10.1. To agree to move the December meeting to 6<sup>th</sup> December 2021.
- 10.2. To note that map of land adjacent to Playingfield has been forwarded to Cllr A Grant and S Hughes. Update. Cllr S Day.
- 10.3. Flegg Land trust Rollesby Questionnaire. To consider. Cllr S Day.
- 10.4. To receive commemorative Token and agree method of erection on Pavilion.
- 10.5. Land adjacent to playingfield. Update on acquisition. Cllr S Day.
- 10.6. Meeting dates for 2021/22

**11. Matters for next Agenda and information.**

- 12. ***Date of next meeting*** – Monday 6<sup>th</sup> December 2021