

# Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Monday 6<sup>th</sup> June at 7.00pm, Village Hall, Rollesby

resent: Cllrs H Thirtle (Chair), J Coote, S Day, S Ridout, R Rudrum, J Coote (arrived 7.01pm)

Clerk: Mrs K Martin-Smith

Six members of the public were present

1. Apologies were RECEIVED and accepted from Andy Grant and Cllrs B Sturrock and C Tacon.
2. Members' declarations of interest and requests for dispensations.  
None.
3. The minutes from Full Council Meeting held on Monday 16<sup>th</sup> May 2022 were AGREED as a true and correct record and signed by the Chairman.
4. **Public Forum**  
Subjects raised included:  
Overgrown footpaths being hazardous to the public.
5. **To receive any reports:**
  - 5.1 County Councillor A Grant – not present
  - 5.2 District Councillors A Grant and L Mogford – not present
  - 5.3 Police – not present
6. **Updates on matters not on the agenda.**  
To receive updates from previous meetings. No decisions may take place during this item.
  - 6.1 Bus Shelters – Cllr S Ridout has forwarded start dates to Mr J Le-May, but is still waiting for a reply.
7. **Planning.**
  - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
    - 7.1.1 06/22/0328/LB – 3 The Old Rectory, Heath Road, Rollesby, NR29 5HJ.  
Adding 30 solar panels to the roof of existing swimming pool building which is connected to conservatory building that is connected to listed building. The panels are all black mono solar panels. Incomplete plans submitted, await full plan with location of panels before decision.
    - 7.1.2 06/22/0430/A – Becks Garage, Martham Rd, Rollesby, Norfolk.  
Application for advertising consent; amendment to existing – acrylic in green and yellow colouring, internally illuminated. No objections but in agreement with the Community and Environmental services that the signs should only be moderately illuminated – unanimously supported.
  - 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority – None received.
  - 7.3 To note the GYBC call for sites correspondence – neighbourhood plan, one site agreed – motion passed.
  - 7.4 To note Broads Authority to note consultation for Draft Broads Plan 2022 – 27.  
Noted – full copy available in the library.

## 8. Finance and Governance

- 8.1 – 8.7 due to the lack of supporting documentation no decision was made and these matter will be dealt with at next meeting
- 8.8 To note that the period for the exercise of public rights will be from Monday 13<sup>th</sup> June to Friday 22<sup>nd</sup> July 2022 – acknowledged.
- 8.9 To confirm a VAT return reclaiming £301.46 has been submitted – acknowledged.

## 9. Allocation of Specific Interests.

The Parish Council has decided to operate a portfolio system, allocating specific areas of Councillor involvement – motion passed. Allocated as below:

- Finance (Parish Fund) – Cllr B Sturrock
- Policies – Clerk and Cllr S Ridout
- Planning – Cllr S Day
- Day to day running of the Pavilion and events – Cllrs J Coote and S Day
- TPO's – Cllr S Day
- Footpaths – Cllr H Thirtle
- Street lighting – Cllr B Sturrock
- Funding opportunities – Cllr S Day
- School liaison – Cllr J Coote
- Church liaison - Cllr H Thirtle
- Bowls Club liaison - Cllr H Thirtle
- Farmer liaison – Cllr C Tacon

## 10. Correspondence

Emails from Horse and Groom – to agree hedge cutting, to receive comments re: Bus Shelter – letter to be sent to the Horse and Groom formally clarifying the position. Cllr H Thirtle to discuss with the bowls club that they potentially have responsibility to help maintain the hedges. Proposed by Cllr H Thirtle and unanimously agreed that the contractor used to clean the windows at the village hall will be asked to clean the bus shelter outside the Horse & Groom and the new bus shelter at the junction of the main A149 and King Georges Avenue

## 11. Matters for next Agenda and information.

### ***Date of next meeting Monday 18<sup>th</sup> July at 7pm***

Items for Agenda: finance and governance which have been carried forward to the next Parish Council Meeting as above in section 8. Christmas tree – to discuss purchasing one with roots and decide on a permanent place for it to be planted. To ensure banking is fully handed over to the new clerk. To ensure the new clerk has keys to the notice board and the Pavilion. An update will be discussed on future events and fundraising opportunities.

In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting may RESOLVE to exclude the press and public during the following item due to the confidential nature.

12. Recruitment for the position of Clerk – one application received. The applicant was interviewed and it was unanimously agreed to formally offer them the position. The applicant has accepted.

The meeting closed at 8.37pm.

Date of next meeting 18th July 2022, 7pm Rollesby Village Hall.