

Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Monday 17th October at 7.00pm, Village Hall, Rollesby

Present: Cllrs H Thirtle (Chair), J Coote, S Day, S Ridout, C Tacon, B Sturrock, R Rudrum

Clerk: Mrs K Martin-Smith

Fourteen members of the public were present and Cllr B Fossey from Martham Parish Council

1. Apologies were received from Cllr S Day
2. Members' declarations of interest and requests for dispensations.
None.
3. The minutes from Full Council Meeting held on Monday 26th September 2022 were AGREED as a true and correct record and signed by the Chairman.
4. **Public Forum**
None
5. **To receive any reports:**
 - 5.1 County Councillor A Grant – not present
 - 5.2 District Councillors A Grant and L Mogford – not present
 - 5.3 Police – not present
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
 - 6.1 Overgrown trees and hedges – owner contacted but they are in ill health so Cllr H Thirtle to contact to owner again and offer to cut the hedge personally along with Cllr B Sturrock and a member of the public.
 - 6.2 Lamp Posts – GYBC have been contacted but currently no reply
 - 6.3 Additional bus shelter update – suppliers have been contacted, the ground works quoted is much higher than previously so Cllr S Ridout will contact Norse for a site assessment. Queries received over who owns the land where the bus shelter has been planned, therefore Cllr S Ridout will forward plans to the Land Owners.
 - 6.4 Christmas tree update – Cllr C Tacon has sourced a 1.2m tree. Cllr S Day has previously offered to pay.
7. **Planning.**
 - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
 - 7.1.1 06/22/0848/CD - The Croft (Adj) Martham Road Rollesby Great Yarmouth NR29 5DR - Discharge of condition 5 of pp. 06/21/0516/CU - foul surface water drainage details – **Acknowledged – No Comment – Proposed Cllr H Thirtle Seconded Cllr S Ridout**
 - 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
 - 7.2.1 06/22/0686/HH - 1 Hall Cottage Martham Road Rollesby Great Yarmouth NR29 5DU - Replacement of thatched roof with Spanish slate – **APPROVED - Noted**
 - 7.2.2 06/22/0687/HH - 2 Hall Cottage Martham Road Rollesby Great Yarmouth NR29 5DU - Replacement of thatched roof with Spanish slate – **APPROVED – Noted**
 - 7.2.3 06/22/0665/HH - Chaelbrian 5 Bittern Road Rollesby Great Yarmouth NR29 5DY - Proposed rear extension – **APPROVED - Noted**

Rollesby Parish Council, 18 Hemsby Road, Martham, Great Yarmouth, NR29 4QG

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8. Admin

- 8.1 Parish Fund Mandate update – Councillors have provided information to update details held, Cllr S Ridout and Cllr B Sturrock to be added as signatories - unanimously agreed
- 8.2 Drafted meeting dated for 2023 unanimously agreed

9. Finance and Governance

- 9.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

	Net	VAT	Gross
Clerk – salary/homeworking September	£306.58		£306.58
Clerk – mobile phone top up	£10.00		£10.00
Data protection subscription – (Direct Debit)	£40.00		£40.00

It was also agreed to also reimburse Cllr S Ridout £73.50 for key cutting

It was resolved to pay the above amounts Proposed Cllr B Sturrock Seconded Cllr R Rudrum

- 9.2 2023/24 budget and precept – draft to be circulated by Clerk to Councillors

10. Allotments

- 10.1 Draft invoices have been prepared – to confirm annual rent (£20 p/a) to be approved – Approved – Proposed Cllr C Tacon Seconded Cllr J Coote

11. Other Matters

- 11.1 Dog Poo Bins – costs and locations, suggestions of deterrent signs – Clerk to contact GYBC to ask for a map of where they are located in the Parish. The new Vets to be contacted to see if they wish to sponsor the bins
- 11.2 Traffic speed on the main road – potential for speed watch and SAM 2 display unit (maybe consider partnerships) – Cllr B Fossey discussed plans with the Council regarding a local speed watch the Councillor is trying to establish with other local Parishes. The Council were also informed of opportunities to purchase SAM2 using Parish Partnership. A Member of the Public informed the Council regarding the Community Road Safety Fund that the Clerk will gather further information regarding. A MOP volunteered to to set up a community speed watch for the parish. Speed watch will be provided with a speed camera and training free of charge.

12. Correspondence

- 12.1 Email from NCC – 14th November there will be a Highways inspection – information requested regarding Potholes, Regular incidences of Standing water, Mud on Road, Side out a carriageway or footway, Hedge/Tree/Vegetation Encroachments and Damaged or Dirty Signs – Councillors and Members of the Public have been requested to email the Clerk with any matters of concern to forward on to NCC
- 12.2 Email from Local Plan GYBC – ‘I am writing advise you that Great Yarmouth Borough Council is now publishing and consulting upon the Hemsby Neighbourhood Plan (2021-2036) under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012. The Plan is a formal plan prepared by the parish council. If adopted, the neighbourhood plan's policies will be used to help decide planning applications in the area.’ - **noted**

10. Matters for next Agenda and information.

Date of next meeting Monday 21st November, 7pm Rollesby Village Hall

The meeting closed at 8.06pm.