

MINUTES OF ROLLESBY PARISH COUNCIL MEETING

held on Monday 15th November at 7.15pm

Present: Councillors J Coote, S Day (Chair), S Ridout, B Sturrock, C Tacon, H Thirtle

Clerk: Mrs S Hunt 4 members of the public were present.

1. Apologies were received and accepted from Cllr R Rudrum, ill health.
2. Members' declarations of interest and requests for dispensations.
None.
3. The minutes from Full Council Meeting held on Monday 18th October 2021 were **AGREED** as a true and correct record and signed by the Chair.

4. Public Forum

No comments were received.

5. To receive any reports:

5.1 County Councillor A Grant sent apologies, but is obtaining an additional cut of verges within the Parish. Cllr Grant has requested that any footpath issues be reported directly to him. Cllr Ridout to report the path narrowing issue between the bank and hedge. It was noted that the Community Payback Team is not available for 2022.

5.2 District Councillors A Grant and L Mogford sent apologies.

5.3 Police report has been previously circulated.

5.4 A presentation from Mr Terry Harper, Chair, Flegg Community Land Trust detailing the activities and history of the Trust.

6. Updates on matters not on the agenda.

It was noted that the historical Minutes were delivered to Archive centre on the 22nd October and are now publicly available.

7. Planning.

7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.

None considered.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.

7.2.1 06/21/0702/F – The Barn, Back Lane, Rollesby, NR29 5EE. Proposed erection of 2 No. single storey flat roof extensions. PERMITTED. NOTED.

7.3 OFV/GYBC/71228 – Great Yarmouth Borough Council TPO 8 of 2021 Trees on land west of Oak Farm, Court Road, Rollesby, Great Yarmouth. Confirmation of Order. NOTED.

8. Finance and Governance

8.1 It was RESOLVED to make the following payments All to be made electronically.

Inland Revenue October	£48.80
Sarah Hunt – salary/homeworking	£221.27

Norfolk Pension Fund	£74.89
The Poppy Appeal (wreath)	£25.00
Viking Direct – Stationery	£39.18
Community Heartbeat Trust – Refund G Tooke	£39.00

NOTED that a payment of £244.94 has been made to Inland Revenue as historical payments have been incorrectly referenced by the Clerk on the bank transfer and have therefore been allocated to an HMRC suspense account rather than credited to the Parish Council HMRC account. This is being addressed with the revenue and once the credit is moved across to the Parish Council PAYE account future payments will be deducted from the credit balance.

- 8.2 To receive Bank Reconciliation showing:
A total on hand balance of £13,307.05 with ear marked reserves of £6,480.00 leaving general reserves to the end of the year of £6827.05.
- 8.3 The meeting considered the budget for 2022/23. It was RESOLVED to set the Concurrent Functions request at the current level and request £10,000.00 for precept. PROPOSED Cllr S Ridout, seconded Cllr H Thirtle.
- 8.4 The Financial Regulations were AGREED as presented.
- 8.5 The Standing Orders were AGREED a presented.
- 8.6 CONFIRMED that an account has been opened with Hampshire Trust Bank and £89,000 has been transferred from the Parish Council into the name of the Rollesby Parish Fund.
Signatories are: Mrs S Hunt, Mrs S Ridout, Mr S Day, Mr C Tacon.
- 8.7 The vacant allotment has been let.
- 8.8 S106 money available to Rollesby for projects includes bus shelters. Money to be sought for basketball hoop and goalposts on recreation field – quotation to be sought. Cllr Day.

9. Highways.

- 9.1 Surface water drainage Badger Meadow/Low Road. Clerk to provide contact details to Chair.
- 9.2 The erection of two bus shelters on the A149.
- 9.2.1 Bus Stop at King George’s. To note £500 available from Cllr Grant. S106 money available. Street Furniture Application submitted. Cllr S Ridout is seeking quotations for both the shelters and the install costs.
- 9.2.2 Bus stop on Norfolk County Farms land. Cllr S Ridout reported that permission has been requested.

10. Administrative Matters.

- 10.1 It was AGREED to move the December meeting to 6th December 2021.
- 10.2 NOTED that map of land adjacent to Playingfield has been forwarded to Cllr A

Grant and S Hughes. January meeting.

- 10.3 Flegg Land Trust are to distribute and collate responses from a Rollesby Questionnaire
- 10.4 To receive commemorative Token and agree method of erection on Pavilion.
- 10.5 Land adjacent to playingfield. Update on acquisition. Next meeting.
- 10.6 Meeting dates for 2021/22

11. Matters for next Agenda and information.

Bowls Club agreement. £5.00 rental paid annually.
Land Adjacent to Playingfield acquisition – January meeting.
Bus Shelter quotation.

12. *Date of next meeting* – Monday 6th December 2021

The meeting closed at 9.09pm.

Signed: