

# MINUTES OF THE ROLLESBY PARISH COUNCIL MEETING

held on Monday 20<sup>th</sup> March at 7.00pm, Village Hall, Rollesby

Present: Cllrs J Coote, S Day, R Rudrum B Sturrock, C Tacon, H Thirtle

Clerk: Mrs S Hunt

District Councillor L Mogford and 19 members of the public were present.

## 1. Apologies.

Apologies were received from Cllr S Ridout – health reasons.

## 2. Declarations of Interest.

None.

## 3. Minutes.

The minutes from Full Council Meeting held on Monday 20<sup>th</sup> February 2023 were AGREED as a true and correct record and signed by the Chair.

Additional updates given at this point are recorded under item 6.

## 4. Public Forum

4.1 Council was requested to omit point 3.e when adopting standing orders at item 9.5.

4.2 The Council received paperwork following research by a resident regarding the installation of dog bins in the Parish.

4.3 The speed limit on Court Road was discussed, along with difficulties for pedestrians.

## 5. To receive any reports:

5.1 County Councillor A Grant sent apologies.

5.2 District Councillor A Grant sent apologies.

District Councillor L Mogford reported on the recent issues at Hemsby given the High Tides and erosion.

That the new bridge for Great Yarmouth has been delivered from Belgium in two sections.

That the airfield adjacent the dog racing track in Great Yarmouth is to be developed to add drone delivery provision for the Oil Rigs.

## 6. Updates on matters not on the agenda.

To receive updates from previous meetings. No decisions may take place during this item.

6.1 Meeting with the unpaid work team. Cllr S Day and H Thirtle had attended the footpath site and the work is scheduled for May. Material prices to next meeting. Any additional work to be advised to S Day.

6.2 It was noted the Bowls Club have now cut the hedging.

## 7. Planning.

7.1 To consider planning applications received from Great Yarmouth Borough Council/Broads Authority for consultation prior to the meeting.

7.1.1. BA/2023/0080/TPOA – The Retreat, Main Road, Rollesby. T1 Oak – Clean out the crown of all deadwood, crossing and suppressed branches. Reduce dead branch tips back to live growth points. T2: Oak – Clean out the crown of all deadwood, crossing and suppressed branches. T3: Oak – Clean out the crown of all deadwood, crossing and suppressed branches. T4: Oak – Reduce lower lateral limb to the northeast with old hazard beam crack by 4m to natural growth points. Reduce overall canopy tips by 2m to natural growth points to

leave a crown spread of N-7m, S-9m, E-8m, W-6.5m and a tree height of 23m. Clean out the remaining crown of all deadwood, crossing and suppressed branches. No comment or objection.

7.1.2 06/22/0952/EU – King George V Rollesby Playing Field, Main Road, Rollesby, Great Yarmouth. Application for a Lawful Development certificate for an established use of playing field for car boot sales for 14 Saturdays per year between March and October. Noted.

7.1.3 06/23/0099/HH – Lodge Farm, Lawns Lane, Rollesby, Great Yarmouth. Proposed removal of rear lean-to and front porch. Erection of flat roof extension wrapping completely around existing house. No comment – Planning officer to ensure it is in keeping with the area.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority. None.

7.3 Application BA/2023/0062/FUL – Rollesby Bridge Car Park, Main Road, Ormesby St Michael, NR29 3LS. Alterations to existing viewing area to enable more inclusive and safe access. NOTED.

## 8 Administrative Matters

8.1 It was RESOLVED to agree the purchase of Charles Arnold Baker reference book edition 13 – Clerk to investigate purchase from World Books as being cheaper than SLCC. PROPOSED Cllr S Day, seconded Cllr B Sturrock.

## 9 Finance and Governance

9.1 It was RESOLVED to approve payments detailed:

Job done window cleaning	£40.00	£40.00
Sarah Hunt	£418.17	£418.17
HMRC	£98.00	£98.00
Norfolk Pension Fund	£153.02	£153.02
Quarterly bank charges UNITY bank	£18.00	£18.00
Expenses – S Hunt	£36.00	£36.00
S Hunt -Charles Arnold Banker Book		tbc next meeting.

PROPOSED Cllr S Day, seconded Cllr B Sturrock.

9.2 The Asset register was AGREED as presented – PROPOSED Cllr Day, seconded Cllr Sturrock. Wooden commemorative bench to be assessed for refurbishment. Cllr Day.

9.3 The Internal Control statement was AGREED as presented – PROPOSED Cllr Rudrum, seconded Cllr Sturrock..

9.4 The Financial Regulations were AGREED as presented. PROPOSED Cllr Day, seconded Cllr Rudrum.

9.5 The Standing Orders were AGREED as presented. PROPOSED Cllr Day, seconded Cllr Rudrum.

9.6 The General Reserves Policy was AGREED as presented. PROPOSED Cllr Rudrum, seconded Cllr Tacon.

9.7 The Financial Risk Assessment was AGREED as presented. PROPOSED Cllr Sturrock, seconded Cllr Tacon.

9.8 NOTED that the pension tri-annual valuation has taken place, figures for Rollesby are:

1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024 23.5%

1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2025 23.0%

1<sup>st</sup> April 2025 – 31<sup>st</sup> March 2026 22.5%

CONFIRMED that notification of receipt has been signed and returned to Norfolk Pension Fund.

9.9 The meeting received an up to date bank reconciliation. Current cash at hand for the Council of £10,212.54.

## 10 Correspondence

Email	Resident	Request for speed restriction on Court Rd	For discussion.
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Rollesby Parish Council, 58 Hercules Road, Hellesdon, Norwich, NR6 5HH

Email: [rollesbypc@outlook.com](mailto:rollesbypc@outlook.com) Telephone: 07340028540

It was noted that it is unusual to be able to obtain a reduction in a speed limit. Two roads were identified, Court Road and also Back Lane. Actions to be investigated:

Pedestrians in road signage.

Reduction in speed limit.

The removal of direction Ormesby signs directing traffic to use Court Road which is not suitable for through traffic. This has recently been re-instated.

Clerk to approach Highways in the first instance.

**May agenda. Clerk.**

#### **11 Village Matters.**

11.1 The meeting considered the installation of additional bins within the Parish. A parishioner furnished information to the clerk to be investigated regarding sponsorship/land permissions/insurance/costs to empty. Normal bins had previously been recommended rather than dog bins.

11.2 The meeting discussed commemorative activity for H M The King's Coronation and it was RESOLVED to erect a flagpole at the recreation ground to the maximum cost of £400.00. PROPOSED Cllr S Day, seconded Cllr R Rudrum. Additionally the WI are organizing a coronation tea for the Sunday in the Village Hall – Village event being organized, Charlie Tacon to advise clerk if any support is necessary from the Parish Council.

11.3 Dog Fouling – map to be provided and publicized showing bin locations – GYBC to be asked re; signage..

11.4

#### **12 Matters for next Agenda and information.**

Speedwatch – the meeting was advised that additional volunteers are needed.

Letter received from Andy Grant updating Highways schemes approved utilizing funding available to County Councillor.

Church Grass cutting quotation – prices held at 2022 rates.

Road bump on Rollesby Bridge. Clerk to report.

Date of next meeting:

ANNUAL PARISH MEETING to be held on Monday 17<sup>th</sup> April at 6.30pm

Parish Council meeting to be held on Monday 17<sup>th</sup> April at 7pm.

The meeting closed at 8.13pm.