

# Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Wednesday July 21st at 7.30pm

Present: Cllrs J Coote, S Day (chair), S Ridout, R Rudrum, C Tacon, H Thirtle.

Clerk: Sarah Hunt

No members of the public were present.

1. Apologies and consideration of acceptance for absence.  
None.
2. Members' declarations of interest and requests for dispensations.  
None.
3. The minutes from Full Council Meeting held on Monday 7<sup>th</sup> June 2021 were AGREED as a true and correct record and signed by the Chairman.
4. **Public Forum**  
The meeting received concerns about footpath signage and overgrown footpaths. Speeding on country lanes, this can be reported to the police and inappropriate use of public bins.
5. **To receive any reports:**
  - 5.1 County Councillor A Grant commented on the Highways 50/50 funding available for Parish Councils, Bus Shelters and overgrown footpaths.
  - 5.2 District Councillor L Mogford provided a written report for Council.
  - 5.3 Police – report distributed.
6. **Updates on matters not on the agenda.**
  - 6.1 An update on the Playingfield Planning Application was received. An extension has been granted.
  - 6.2 Lawns Lane – rubbish tipping situation has improved. Cllr Thirtle continues to monitor
  - 6.3 Sanitiser station installation. Confirmed this was agreed by GYBCo.
  - 6.4 Minute Binding – in hand.
  - 6.5 Mobile library timetable has been circulated.
  - 6.6 Dog Noise – A Noise Abatement Notice was issued 21/05/2021 and compliance 18/06/21. Evidence is now required.
7. **Planning.**
  - 7.1 To consider planning applications received from Great Yarmouth Borough Council;
    - 7.1.1 06/21/0516/CU – The Croft (Site Adj), Martham Road, Rollesby, NR29 5DR. Proposed change of use from agricultural field to use as rehabilitation centre for injured wildlife including siting of portacabins for accommodating injured animals, and parking for staff. NO OBJECTION.
    - 7.1.2 06/21/0529/LB – Weavers Barn, Back Lane, Rollesby, NR29 5EE. Proposal to extend height of chimney stack by 7 additional courses and refit chimney pot to increase height of chimney to a minimum 1800mm above ridge. NO OBJECTION.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH

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- 7.1.3 06/21/0486/F – Busy Bee Farm, Wick Lane, Rollesby, NR29 5HF. Application for variation of condition 1 of pp. 06/18/0329/F. NO OBJECTION.
- 7.1.4 06/21/0448/F – Aboseli, Back Lane, Rollesby, NR29 5EA. Proposed Single storey front extension. (Extension granted for comments.) NO OBJECTION.
- 7.1.5 06/21/0454/CU – Rollesby Playingfield, Main Road, Rollesby, NR29 5EH. Change of use of playingfield for car boot sales to be held 28 days a year. Saturdays 06.30 – 13.00. Extension granted to 10<sup>th</sup> September to address Highways concerns. NOTE that 28 Car Boot sales can take place this year due to a planning exception – the Planning Permission will be necessary in 2022 under current guidelines. NO OBJECTION.
- 7.1.6 06/21/0580/F – Folly Lodge, Court Road, Rollesby, NR29 5HQ. Erection of detached dwelling and double garage – Revision of PP. 06/20/0433/F as approved 15.01.2021. Response to be forwarded following site visit under delegated authority by Clerk/Chair.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;
- 7.2.1 06/21/0367/F – 10 King Georges Avenue, Rollesby. Single storey side extension. GRANTED. NOTED.
- 7.2.2 06/21/0169/F 0 3 Broad Cottages, Main Road, Rollesby. Single storey rear extension and minor internal changes. AGREED.
- It was AGREED to delegate to the Clerk and Chairman the authority to respond to Great Yarmouth Borough Council on planning matters following email consultation prior to the September meeting if no extension can be achieved for applications received.
- 7.3 S106 available funding. It was NOTED that advise has been received that there is no five year limit on funding and funds are available indefinitely and ringfenced for Rollesby.

## 8. Finance and Governance.

- 8.1 Payments detailed were APPROVED. All to be made electronically.
- |                                      |         |        |         |
|--------------------------------------|---------|--------|---------|
| Broadland Computers - repair         | £52.50  | £10.50 | £63.00  |
| Inland Revenue July                  | £48.80  |        | £48.80  |
| Sarah Hunt – phone credit refund     | £10.00  |        | £10.00  |
| Sarah Hunt – salary/homeworking July | £221.27 |        | £221.27 |
| Norfolk Pension Fund                 | £74.89  |        | £74.89  |
- 8.2 Receipts were NOTED.
- 8.3 The Bank Reconciliation was RECEIVED.
- 8.4 It was AGREED to delegate to Clerk plus Chairman for any necessary payments received during August.
- 8.5 It was NOTED that the WAVE (Anglian Water) Direct Debit has been set up.
- 8.6 The confirmation from PKF Littlejohn that the exemption certificate has been received.

## 9. Highways.

- 9.1 Surface water drainage Badger Meadow/Low Road. No progress achieved, this remains ongoing.
- 9.2 To consider the erection of a bus shelter on the A149. Great Yarmouth bound by King Georges Avenue. PTG

Network have confirmed this is possible – Highways response circulated. To go on next Agenda. Highways 50/50 funding could be utilized for this project.

9.3 The response regarding footpath cutting in the Parish was received.

#### 10. Neighbourhood Plan.

10.1 Independent Examiner selected and ACCEPTED the request has been sent.

#### 11. Correspondence.

GYBCo	Email	Support for City of Culture application	NOTED
Caister Primary Academy	Email	Notification of a feasibility study for a crossing on the A149	NOTED
Resident	Email	Footpath complaint	NOTED
Resident	Email	Footpath complaint	NOTED

#### 12. Administrative Matters.

12.1 It was AGREED to sign up to the Armed Forces Covenant Pledge.

12.2 It was NOTED that the 2022/23 Highways 50/50 funding bid invitation has been received.

12.3 The Queens Platinum Jubilee Beacon Lighting – basket needed to be purchased. Cllr Coote

Cllr R Rudrum left the meeting.

12.4 It was AGREED to provide Clerking services to the Trustee of the Recreation Field.

#### 13. Allotments.

13.1 It was NOTED that there will be a plot falling vacant this autumn.

13.2 It was NOTED that two letters have been sent – one to clear the above prior to vacating, and one to another lease to remove material brought onto site.

13.3 The allotment agreement was reviewed and agreed. It was AGREED that the rental cost will remain the same. All new customers will pay a £50.00 deposit. Currently £20/20 rod plot.

#### 14. Matters for next Agenda and information.

To consider the erection of a us shelter on the A149.

15. Date of next meeting – Monday 20<sup>th</sup> September 2021, Village Hall.

The meeting closed at 20.31pm.

Signed:

Dated: