

ROLLESBY ANNUAL PARISH COUNCIL MEETING

to be held on Monday 16th May at 7.00pm, Village Hall, Rollesby

All Councillors are summoned to the above meeting, members of the public and press are invited. Councillors and staff of the Council will take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes. If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall.

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

Sarah Hunt

Sarah Hunt
Parish Clerk

11th May 2022

AGENDA

1. Election of Chairman.
The Chair will sign a declaration of acceptance of office.
2. Election of Vice-Chairman.
3. Apologies and consideration of acceptance for absence.
4. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
5. To receive and agree minutes from Full Council Meeting held on Monday 4th April 2022.
6. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor A Grant.
 - 5.2 District Councillors A Grant and L Mogford.
 - 5.3 Police.
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
 - 6.1 Willow Tree at Broad. To receive update on works. Cllr Day.
 - 6.2 Lloyds online access. Forms have been sent.
 - 6.3 Bus Shelters – forms have been returned to MaceMain and Norfolk County Council.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH

Email: rollesbypc@outlook.com Telephone: 07340028540

7. Planning.

- 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
 - 7.1.1 06/22/0227/TRE – Holly Farmhouse Holly Farm Low Road Rollesby NR29 5HE. Proposal to fell dead T1 Holly tree leaving stump at ground level.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
- 7.3 Neighbourhood Plan – this was adopted by Great Yarmouth Borough Council on 20th April 2022 and The Broads Authority on 18th March 2022.
- 7.4 To consider reporting concerns raised regarding unauthorised building works.

8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

Inland Revenue April	£tbc
Sarah Hunt – salary/homeworking April	£tbc
Sarah Hunt – mobile phone top up	£10.00
Norfolk Pension Fund April	£tbc
- 8.2 To review Insurance renewal form and complete for submission.
- 8.3 To note that Rollesby has been selected as a smaller authority for intermediate review for 2021/22.
- 8.4 To consider whether to renew the Scheme of Delegation.

9. Flegg Land Trust.

- 9.1 To receive correspondence and consider response.

10. Bowls Club Hedge Ownership.

To review the Deeds and consider ownership of the hedging surrounding the Bowls Club.

11. Jubilee Event.

- 11.1 To consider any actions necessary regarding an event for H M The Queen's Platinum Jubilee Celebration. Cllr J Coote.

12. Matters for next Agenda and information.

Date of next meeting – Monday 6th June at 7pm

In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting may RESOLVE to exclude the press and public during the following item due to the confidential nature.

13. To consider recruitment to the position of Clerk.