

MINUTES OF THE ROLLESBY PARISH COUNCIL MEETING

held on Wednesday April 14th 2021 at 7pm

Present: Cllrs Mrs J Coote, Mr S Day (Chair), Mrs S Ridout, Mrs R Rudrum (part), Mr B Sturrock, Mr C Tacon, Mr H Thirtle

Clerk: Sarah Hunt

Two members of the public were in attendance.

1. Apologies and consideration of acceptance for absence.
Cllr Rudrum is having connectivity issues.
2. Members' declarations of interest and requests for dispensations.
Cllr H Thirtle – Item 7.1.1 – Known to the applicant.
3. The minutes from Full Council Meeting held on Monday 15th March 2021 were AGREED as a true and correct record and will be signed in due course.

Cllr Rosemary Rudrum joined the meeting.

4. To receive any questions or comments from members of the Public.
None.

5. To receive any reports:

- 5.1 County Councillor H Thirtle reported that there are currently no COVID patients in the James Pagett. There are currently trees available from Norfolk County Council.
- 5.2 District Councillors A Grant and L Mogford were not present.
- 5.3 Police report previously circulated.

6. Updates on matters not on the agenda.

To report on progress on items from previous meetings.

- 6.1 Lawn Lane, Rollesby. Refuse deposit – update. Cllr Thirtle continues to monitor this with the agencies involved.
- 6.2 Planning Application – Playingfield. Update – Clerk to submit as soon as possible.

7. Planning

- 7.1 To consider planning applications received from Great Yarmouth Borough Council;
 - 7.1.1 06/21/0136/F – Land to the west of Oak Farm, Court Rd, Rollesby.
Erection of 1 No. detached single storey dwelling with integrated garage and garden/amenity space. This application has been called in

by Cllr Mogford. It was AGREED to oppose this application. The property is situated on a single track road, is outside the development area of the Neighbourhood Plan and brings traffic issues as it is used as a shortcut. There is no footway to the property and any pedestrian access would be along the highway.

- 7.1.2 06/21/0001/F – Tivoli, 4 Back Lane, Rollesby, NR29 5EA. Single storey rear extension (replacing existing extension); Convert and raise garage roof. No comment to be made.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;

- 7.2.1 06/21/0099/F – 5 King Georges Avenue, Rollesby. Single storey side extension; alterations to roof, front porch and summer house. PERMITTED.

- 7.2.2 06/21/0070/F – 12 Coronation Avenue, Rollesby. Two-storey side and rear extensions. PERMITTED.

- 7.3 106 Agreements in Rollesby. District Councillor A Grant is looking into this and will be able to provide firm figures shortly along with any restrictions on the spend. Councillors felt that a village survey may be a good starting point when the amount and restrictions are known. Time constraints to be ascertained.
- 7.4 Planning Procedure – update on correspondence. Cllr Day continues to pursue issues.
- 7.5 Noted that the Broads Authority have adopted a guide to development on peat.

8. Finance and Governance

- 8.1 End of year process. The Clerk has received confirmation from the Internal Auditor that they are happy to undertake the Internal Audit when the Clerk is ready. End of Year is in hand.

- 8.2 Payments as circulated were AGREED:

Sarah Hunt wages £195.27

HMRC £48.80

Norfolk Pension Fund £74.89

Planning Permission £234.00

S Hunt Expenses: Vodafone £10.00, Postage £2.14, Zoom £14.39, home working £26.00.

- 8.3 NOTED that the Insurance will renew June 1st. Council is on a longer term agreement which expires on 2022.

9. Administrative Matters.

- 9.1 NOTED that the June meeting will be on the 7th of June not the 14th as previously scheduled.
- 9.2 NOTED that a complaint has been received by the Council and been reviewed by the Complaints Committee. The minutes of the meeting were RECEIVED and AGREED and will be signed by the Chair in due course.

- 9.3 Parish Liaison Meeting on 30th April 10am via 'Teams'. To discuss update on current coronavirus situation and also 'Welcome Back Fund' proposal.

10. Highways

- 10.1 Surface water drainage Badger Meadow/Low Road.
Update. Cllr S Day is still investigating the interpretation of riparian rights as regards Highways surface water drainage being used by developers.
- 10.2 To consider the erection of a bus shelter on the A149.
Great Yarmouth bound by King Georges Avenue and also on the opposite side of the road for the High School pupils.
Clerk to investigate whether or not that would be possible.

11. Neighbourhood Plan.

- 11.1 To receive an update. Cllr S Day reported that the Plan was now out for consultation.

12. Playingfield.

- 12.1 To consider future events. Cllr Coote reported that the Easter Food Festival went well. It was agreed that Cllrs would like to support future events, each event needed to come before the Trustees for permission. Currently a Fish and Chip van will be attending every other Sunday at 4 – 6pm. Commencing 18th April 2021.
- 12.2 To consider the placing and sourcing of trees. Cllr S Day will look at the bottom of the Playingfield with Cllr A Grant as a possible location.
- 12.3 Noted that the insurance company have confirmed that a remote-control car area would be covered under the current policy as long as:
- The charity are not running the activity i.e. they are just using the site
 - The site is suitable and has been risk assessed
- 12.4 Design of the track for the basketball court. Cllr Coote to bring quotes (3) and plan to next meeting.

13. Matters for next Agenda and information.

14. **Date of next meeting** – 17th May 2021 at 7pm, venue to be confirmed.

The meeting closed at 7.51pm.