

Minutes of ROLLESBY PARISH COUNCIL MEETING

held on Monday 18th January 2020 at 7pm

This meeting was held virtually under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 via ZOOM.

Present: Cllrs J Coote (part), S Day, S Ridout, R Rudrum, B Sturrock, C Tacon (part), H Thirtle (part).

One member of the public and District Councillor A Grant were present.

Clerk: Mrs S Hunt

1. Apologies and consideration of acceptance for absence.

None.

2. Co-option.

Mr Haydn Thirtle was co-opted to the Council PROPOSED Cllr S Day. Mr Thirtle signed a Declaration of Office form and joined the meeting.

Cllr J Coote joined the meeting.

3. Members' declarations of interest and requests for dispensations.

None.

4. The minutes from Full Council Meeting held on Wednesday 16th December 2020 were AGREED and signed as a true and correct record.

5. To receive any questions or comments from members of the Public.

The Council was asked to remind members of the public to keep to the Public Footpaths and walk with care when walking near crops. All paths in the parish are well signposted and trodden, they need to be 1 metre wide. Where they haven't been reinstated within the 14 days it is due to ground condition, currently machinery cannot access the field. Clerk to put notice on website.

6. To receive any reports:

6.1 County Councillor H Thirtle. The James Paget University hospital is currently 91% full with 160 COVID patients, there are 770 currently within Norfolk.

There is financial support alongside other support available for residents from both County and District Councils. The Clerk will be provided with details to enable any enquiries to be signposted.

6.2 District Councillor A Grant: The Borough Council has access to funding and foodbanks at present, and is able to arrange support for isolating individuals with food parcels. The Council is currently going through the budget setting process. There are as yet no S106 details for Rollesby available but this is being followed up. There are trees available from the Woodland Trust alongside other incentives to plant up local woodlands if any land can be obtained. The Public consultation for the Neighbourhood Plan should be able to go ahead postally, but the referendum cannot currently be held.

District Councillor L Mogford: Sent apologies. The Neighbourhood Plan has passed another

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stage at the Broads Authority meeting.

6.3 Police. Apologies received: Locally Police are undertaking more COVID enforcement. Beach car parks have been closed at Winterton and Horsey.

7. Updates on matters not on the agenda.

7.1 Unity Banking – application submitted.

7.2 Beech Hedge, Heath Road – no TPO present, this is in the Conservation Area. This concludes all of the TPO work being undertaken by P Malthouse.

7.3 NOTED the precept/concurrent functions form was returned. Further information has been requested and provided regarding Concurrent Functions spending.

7.4 Tree planting on Playingfield Land. Cllr Coote has been unable to source a Spruce type tree. Next meeting. Cllr Day to investigate possible land opportunities.

8. Planning

8.1 To consider planning applications received from Great Yarmouth Borough Council;

8.1.1 None.

8.2 To receive notification of any decisions by Great Yarmouth Borough Council;

8.2.1 06//20/0518/F – The Croft, Martham Road. Construction of two pairs of semi-detached three bedroomed two store houses, site works and landscaping. GRANTED.

8.2.2 06/20/0433/F – Land adjoining Folly Cottages, Court Rd. Erection of self-build detached dwelling and garage and all associated works. GRANTED

9. Finance and Governance

9.1 To receive and approve bank reconciliation.

Bank reconciliation for Rollesby Parish Council as at 30th December 2020

Current Account Balance:	7007.86
Deposit Account Balance (9 Sept)	2807.97
CCLA Account (COIF) (30 Sept)	3706.06
TOTAL on hand	13521.89
Less uncashed cheques:	
091	13.04
111	208.96
112	17.50
118	72.00
119	168.00
123	52.00
124	78.61
125	56.92
 Total after adjustment	 12854.86
 Fixed term Clay Allotment Money	 89000.00

9.2 To consider returning NCF Covid Grant – remaining balance £260.50. February Agenda.

9.3 The following payments were **APPROVED**:

001126	Rollesby PC	Opening balance of Unity Bank	500.00		500.00
001127	Vodafone	Top up	10.00		10.00

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	Zoom	Subscription	14.39		14.39
		S HUNT EXPENSES TOTAL	24.39		24.39
001128	Glenda Tooke	Allotment rental	50.00		50.00
001129	WAVE	Reissue 1121 – incorrect payee	46.00		46.00
001130	Salaries				
001131	Salaries				
001132	Salaries	January	294.06		294.06
001133	Broads Society	Membership	16.00		16.00
D/D	Information Commissioner	Membership	35.00		35.00

10. Correspondence

- 10.1 Broads Local Access Forum – seeking volunteer members. Noted.
- 10.2 NPLaw – notification of TPO No. 21 – Tree land at 1 Barleyview Close. Noted.
- 10.3 Thorpe St Andrew Town Council – creation of a Broads Area network of Councils. Noted.

11. Administrative Matters.

- 11.1 Cllr S Ridout is attending New Councillor training.

12. Highways

- 12.1 Surface Water Drainage Badger Meadow/Low Road. No current update.
- 12.2 Footpath – reinstatement after ploughing, Footpath 3 and 10. Poor weather has meant this is yet to be undertaken.
- 12.3 To note that the Highways Ranger is due to visit w/c 8th February – please advise any issues to the Clerk for reporting.

13. Neighbourhood Plan.

To receive an update. Cllr S Day reported that this was not taken into account with a recent planning application despite it having been submitted.

14. Playingfield.

- 14.1 Lease for car boot hire. Example from last year circulated to Councillors. Next Meeting.
- 14.2 Court Area – costings and implications for surfacing. Cllr J Coote – next meeting.

15. Matters for next Agenda and information.

Possible projects within the Parish – planning for the future.

- 16. **Date of next meeting** – Monday 15th February 2021 at 7pm.

The meeting closed at 20.18pm.