

ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 18th October at 7.00pm

All Councillors are summoned to the above meeting, members of the public and press are invited.

This meeting will be held in the Village Hall, Rollesby.

Councillors and staff of the Council will take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes. If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall.

You can attend a centre:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

Sarah Hunt

Sarah Hunt
Parish Clerk

13th October 2021

AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management roleIn these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 20th September 2021.
4. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor.
 - 5.2 District Councillors A Grant and L Mogford.
 - 5.3 Police.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH
Email: rollesbypc@outlook.com Telephone: 07340028540

5.4 To receive a presentation from Mr Duncan Holmes regarding the Rollesby Fishing Platforms.

6. Updates on matters not on the agenda.

To report on progress on items from previous meetings. No decisions may take place during this item.

6.1 Minutes to be delivered to Archive centre 22nd October.

7. Planning.

7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting. None received as agenda issued.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;

7.2.1 Playingfield Car Boot – increase to 28 times/year. This has been granted temporarily to end 2022. To be revisited Summer 2022.

8. Finance and Governance

8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

Inland Revenue September	£48.80
Sarah Hunt – salary/homeworking July	£221.27
Norfolk Pension Fund	£74.89
Information commissioner (Direct Debit)	£40.00

8.2 Bank Reconciliation.

8.3 To consider the purchase of a beacon for Her Majesty's jubilee at a cost of £480.00 plus £10.00 delivery. Cllr J Coote

8.4 To consider increasing the membership donation to the Flegg community Land Trust to £501.00. £1.00 initial joining fee already paid. Cllr B Sturrock

9. Highways.

9.1 Surface water drainage Badger Meadow/Low Road. Update. Cllr Day.

9.2 The erection of two bus shelters on the A149. Update on site visit with Highways representative. Cllr S Ridout.

9.3 To note there is a highways inspection scheduled – please advise any issues to the clerk.

10. Correspondence.

None.

11. Administrative Matters.

11.1. Commemorative Token – to agree site.

11.2 To agree meeting dates for 2021/22.

11.3 To note that map of land adjacent to Playingfield has been forwarded to Cllr A Grant and S Hughes. Update. Cllr S Day.

12. Allotments.

12.1 To confirm all invoices have been sent out.

12.2 To receive update on vacant plot. Cllr S Day

13. Matters for next Agenda and information.

Budget setting.

Standing orders and Financial Regulations review.

14. **Date of next meeting** – Monday 15th November 2021