

# MEETING OF ROLLESBY PARISH COUNCIL

To be held on Monday 16<sup>th</sup> October 2023 at, Village Hall, Rollesby at 7pm.

Dear Councillor,

Your attendance is required at the above meeting of the Parish Council. Members of the press and public are cordially invited.

Signed:

*Sarah Hunt*

Sarah Hunt  
Parish Clerk  
11<sup>th</sup> October 2023

## AGENDA

### 1. Apologies and consideration of acceptance for absence.

### 2. Members' declarations of interest and requests for dispensations.

If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.

### 3. Minutes.

To receive and agree minutes from Full Council Meeting held on 18<sup>th</sup> September 2023.

### 4. Public Forum

To receive comments from members of the public on matters on the agenda.

### 5. To receive any reports:

- 5.1 County Councillor A Grant.
- 5.2 District Councillors A Grant and L Mogford.
- 5.3 Police.

### 6. Updates on matters not on the agenda.

To receive updates from previous meetings.

- 6.1 Noticeboard on Village Hall external wall. Update. Cllr S Moore.

- 6.2 Bus stop installation. Update. Cllr S Ridout.
- 6.3 Lloyds Bank accounts closure – to be undertaken once Parish Fund money passed across.
- 6.4 Unity – Removal of Haydn Thirtle as signatory, addition of Cllr S Moore. Update. Clerk.
- 6.5 Pavilion Insurance cover increase. Update. Clerk
- 6.6 Website update. Cllr C Moore.
- 6.7 SAM2 userguides. To confirm these have been distributed to Councillors and whether the Clerk should progress the 50/50 funding application. £3878 total cost - £1,939.00 parish commitment.

## **7. Planning.**

- 7.1 To consider planning applications received from Great Yarmouth Borough Council/Broads Authority for consultation prior to the meeting.
  - 7.1.1 None
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
  - 7.2.1 None.
- 7.3 Tacons Farm Shop, The Grange, Fleggburgh Road. Licensing Application. To consider any response.

## **8. Administrative Matters**

- 8.1 To consider cancellation of December meeting.
- 8.2 To confirm that allotment invoices have been issued with a charge of £1.00/rod - £20 full allotment, £10 half allotment. To consider charges for 2024.
- 8.3 To receive additional quotation from insurance company and decide on action.

## **9. Finance and Governance**

- 9.1 To approve payments detailed as Annex A plus any late payments received before the meeting.
- 9.2 To receive up to date bank reconciliation.
- 9.3 To receive and review Budget as agreed for 2023/24.
- 9.4 To receive and review Budget for 2024/25 to date.
- 9.5 To note that one additional cut at the recreation ground has been approved by the Clerk - £125.00.
- 9.6 To consider agreement for the top of the hedge between the Recreation Ground School at the cost of £80.00.

## **10 Correspondence**

- 10.1 Great Yarmouth Borough Council – review of polling places 2023. To consider any response.
- 10.2 Broads Authority – to note that the Broads Authority have adopted the Coastal Adaptation Supplementary Planning Document – available on their website.
- 10.3 Slow ways – to consider support.

**11 Village Matters.**

11.1 To consider email received re: Cleaning of War Memorial.

11.2 To consider grounds maintenance requirements for inclusion on specification for 2023/24.

**12. Matters for next Agenda and information.**

**13. Next Meeting:**

Monday November 20<sup>th</sup> 2023

Monday 4<sup>th</sup> December 2023

Monday 15<sup>th</sup> January 2024