

ROLLESBY PARISH COUNCIL MEETING

to be held on Wednesday July 21st at 7.30pm

All Councillors are summoned to the above meeting, members of the public and press are invited.

This meeting will be held in the Pavilion, Recreation Field, Rollesby.

Councillors and staff of the Council will take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes. If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall.

You can attend a centre:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

Sarah Hunt

Sarah Hunt
Parish Clerk

15th July 2021

AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 7th June 2021.
4. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor.
 - 5.2 District Councillors A Grant and L Mogford.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH
Email: rollesbypc@outlook.com Telephone: 07340028540

5.3 Police.

6. Updates on matters not on the agenda.

To report on progress on items from previous meetings. No decisions may take place during this item.

- 6.1 Planning Application – Playingfield. Update from S Day.
- 6.2 Lawns Lane – rubbish tipping. Update Cllr H Thirtle.
- 6.3 Sanitiser station installation. To confirm this was agreed by GYBCo.
- 6.4 Minute Binding – in hand.
- 6.5 Mobile library timetable has been circulated.

7. Planning.

- 7.1 To consider planning applications received from Great Yarmouth Borough Council;
 - 7.1.1 06/21/0516/CU – The Croft (Site Adj), Martham Road, Rollesby, NR29 5DR. Proposed change of use from agricultural field to use as rehabilitation centre for injured wildlife including siting of portacabins for accommodating injured animals, and parking for staff.
 - 7.1.2 06/21/0529/LB – Weavers Barn, Back Lane, Rollesby, NR29 5EE. Proposal to extend height of chimney stack by 7 additional courses and refit chimney pot to increase height of chimney to a minimum 1800mm above ridge.
 - 7.1.3 06/21/0486/F – Busy Bee Farm, Wick Lane, Rollesby, NR29 5HF. Application for variation of condition 1 of pp. 06/18/0329/F.
 - 7.1.4 06/21/0448/F – Aboseli, Back Lane, Rollesby, NR29 5EA. Proposed Single storey front extension. (Extension granted for comments.)
 - 7.1.5 06/21/0454/CU – Rollesby Playingfield, Main Road, Rollesby, NR29 5EH. Change of use of playingfield for car boot sales to be held 28 days a year. Saturdays 06.30 – 13.00. Extension granted to 10th September to address Highways concerns. NOTE that 28 Car Boot sales can take place this year due to a planning exception – the Planning Permission will be necessary in 2022 under current guidelines.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;
 - 7.2.1 06/21/0367/F – 10 King Georges Avenue, Rollesby. Single storey side extension. GRANTED.
- 7.3 S106 available funding. To receive the responses from the questionnaire, to consider possible projects.

8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

Broadland Computers - repair	£52.50	£10.50	£63.00
Inland Revenue July	£48.80		£48.80
Sarah Hunt – phone credit refund	£10.00		£10.00
Sarah Hunt – salary/homeworking July	£221.27		£221.27
Norfolk Pension Fund	£74.89		£74.89
- 8.2 To note receipts:
- 8.3 Bank Reconciliation. To receive.
- 8.4 To agree delegation to Clerk plus Chairman for any necessary payments received during August.
- 8.5 To note that the WAVE (Anglian Water) Direct Debit has been set up.
- 8.6 To receive confirmation from PKF Littlejohn that the exemption certificate has been received.

9. Highways.

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- 9.1 Surface water drainage Badger Meadow/Low Road. Update. Cllr S Day.
- 9.2 To consider the erection of a bus shelter on the A149. Great Yarmouth bound by King Georges Avenue. PTG Network have confirmed this is possible – Highways response circulated.
- 9.3 To receive the response regarding footpath cutting in the Parish.

10. Neighbourhood Plan.

- 10.1 Independent Examiner selected – request sent.

11. Correspondence..

GYBCo	Email	Support for City of Culture application	For consideration.
Caister Primary Acaademy	Email	Notification of a feasibility study for a crossing on the A149	For information.
Resident	Email	Footpath complaint	For information
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12. Administrative Matters.

- 12.1. To consider signing up to the Armed Forces Covenant Pledge.
- 12.2. To note that the 2022/23 Highways 50/50 funding bid invitation has been received. To consider any projects.
- 12.3 The Queens Platinum Jubilee Beacon Lighting – to consider.
- 12.4 To agree Expenses Policy.
- 12.5 To receive a request from the Trustee of the Recreation Field to provide Clerking services.

13. Allotments.

- 13.1 To note that there will be a plot falling vacant this autumn.
- 13.2 To note that two letters have been sent – one to clear the above prior to vacating, and one to another lease to remove material brought onto site.
- 13.3 To review allotment agreement/rental/deposit payable. Currently £20/20 rod plot.

14. Matters for next Agenda and information.

- 15. **Date of next meeting** – Monday 20th September 2021, Village Hall.