

ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 6th June at 7.00pm, Village Hall, Rollesby

All Councillors are summoned to the above meeting, members of the public and press are invited.

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

Sarah Hunt

Sarah Hunt
Parish Clerk

27th May 2022

AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 16th May 2022.
4. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor A Grant.
 - 5.2 District Councillors A Grant and L Mogford.
 - 5.3 Police.
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
 - 6.1 Bus Shelters – Installation date confirmed as w/c June 13th
7. **Planning.**
 - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
 - 7.1.1 06/22/0328/LB – 3 The Old Rectory, Heath Road, Rollesby, NR29 5HJ.
Adding 30 solar panels to the roof of existing swimming pool building which is connected to conservatory building that is connected to listed building. The panels are all black mono solar panels.
 - 7.1.2 06/22/0430/A – Becks Garage, Martham Rd, Rollesby, Norfolk.
Application for advertising consent; amendment to existing – acrylic in

green and yellow colouring, internally illuminated.

- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
- 7.3 To note the GYBCo call for sites correspondence.
- 7.4 To note Broads Authority to note consultation for Draft Broads Plan 2022 – 27.

8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

Inland Revenue June		£tbc
Clerk – salary/homeworking June	£tbc	
Clerk – mobile phone top up	£10.00	
Norfolk Pension Fund June		£tbc
- 8.2 To receive the internal audit report and consider recommendations.
- 8.3 To resolve to declare that Rollesby Parish Council is an exempt authority and sign the certificate of Exemption as neither the gross income or gross expenditure exceed £25,000 for the 2021/22 financial year.
- 8.4 To resolve to approve Section 1 of the AGAR, the Annual Governance Statement.
- 8.5 To resolve to approve section 2 of the AGAR, the Accounting Statements.
- 8.6 To receive the analysis of variances.
- 8.7 To receive the bank reconciliation as at 31.3.2022.
- 8.8 To note that the period for the exercise of public rights will be from Monday 13th June to Friday 22nd July 2022.
- 8.9 To confirm a VAT return reclaiming £301.46 has been submitted.

9. Allocation of Specific Interests.

To consider allocating specific areas of Councillor involvement:

- Footpaths
- Highways
- Streetlights
- TPO's
- Review of Insurance Schedules/Asset Register

10. Correspondence

Emails from Horse and Groom – to agree hedge cutting, to receive comments re: Bus Shelter.

11. Matters for next Agenda and information.

Date of next meeting Monday 18th July at 7pm

Items for Agenda: To review and adopt Asset Register. To review and Adopt Risk Assessment. To review and Adopt Effectiveness of Internal Control.

In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting may RESOLVE to exclude the press and public during the following item due to the confidential nature.

12. To consider recruitment to the position of Clerk.

To confirm recruitment of Clerk as recommended.