

Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Monday 26th September at 7.00pm, Village Hall, Rollesby

Present: Cllrs H Thirtle (Chair), J Coote, S Day, S Ridout, C Tacon

Clerk: Mrs K Martin-Smith

Twenty One members of the public were present

1. Apologies were received from Cllr B Sturrock and Cllr R Rudrum
2. Members' declarations of interest and requests for dispensations.
None.
3. The minutes from Full Council Meeting held on Monday 18th July 2022 were AGREED as a true and correct record and signed by the Chairman.
4. **Public Forum**
Subjects raised included:
Various overgrown trees and hedges and discussions over who is responsible for the upkeep
Discussion about the car boot - if it is within 28 allowable days for the year
Footpath – further to points discussed that were raised in previous meeting, regarding the footpath being cut and if the footpath width allowance is also required on the pavilion land
5. **To receive any reports:**
 - 5.1 County Councillor A Grant – not present
 - 5.2 District Councillors A Grant and L Mogford – not present
 - 5.3 Police – not present
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
 - 6.1 Clerk Courses update – Clerk Requested a Course designed for new clerk – total cost estimated at £100 - RPC and SPC to pay 50:50 - proposed Cllr H Thirtle seconded Cllr S Day
 - 6.2 Hedges – letter sent in reply to BC, no further correspondence received - noted
 - 6.3 Lamp Posts – Council have been contacted regarding damaged poles - noted
 - 6.4 Additional bus shelter update – Cllr S Ridout updated the council that the supplier of the previous shelter will quote on the new shelter. It has been requested that the price is as close to the previous price as possible. Price increase likely to only be 7-10%.
 - 6.5 Christmas tree update – Cllr S Day has volunteered to sponsor – Cllr J Coote to source – Cllr C Tacon will also have discussions with a local supplier. Agreed to plant the tree at the Pavilion.
 - 6.6 Cleaning of bus shelters – update that it has now been clean
 - 6.7 The Pension Regulator confirmation submitted - noted
 - 6.8 AGAR exemption certificate submitted and accepted - noted
7. **Planning.**
 - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
 - 7.1.1 06/22/0665/HH - Chaelbrian 5 Bittern Road Rollesby Great Yarmouth NR29 5DY - Proposed rear extension – **no objection**
 - 7.1.2 06/22/0694/CU - Mickandella Cowtrott Lane Rollesby Great Yarmouth NR29 5ED - Proposed change of use from a holiday let to permanent let – **no objection**
 - 7.1.3 06/22/0686/HH - 1 Hall Cottage Martham Road Rollesby Great Yarmouth NR29 5DU - Replacement of thatched roof with Spanish slate. – **no objection**

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- 7.1.4 06/22/0687/HH - 2 Hall Cottage Martham Road Rollesby Great Yarmouth NR29 5DU - Replacement of thatched roof with Spanish slate. – **no objection**
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
- 7.2.1 06/22/0592/CD - Hall View Martham Road Rollesby Great Yarmouth NR29 5DU - Discharge of conditions 13 and 14 of pp. 06/18/0315/O - approval of archaeological written scheme of investigation – **APPROVED (Conditions) – noted**
- 7.2.2 06/22/0544/HE - Heath Farm Heath Road Rollesby Norfolk NR29 5HN - Replace existing Triple garage with new triple garage - **PERMITTED DEV – noted**
- 7.2.3 06/22/0399/CD - Kemps Farm Back Lane Rollesby GREAT YARMOUTH NR29 5EB - Full discharge of condition 10 of pp. 06/20/0153/F - Removal of 2 agricultural buildings; conversion of single storey barn to dwelling; construction of access road; and 3 4-bedroom bungalows with integral garages; contamination consignment notice (asbestos removal) - **APPROVE (CONDITIONS) – noted**
- 7.2.4 06/22/0327/F - 3 The Old Rectory Heath Road Rollesby NR29 5HJ – Proposed addition of 30 solar panels to roof of swimming pool building – **APPROVED – noted**
- 7.2.5 06/22/0328/LB - 3 The Old Rectory Heath Road Rollesby NR29 5HJ - Adding 30 solar panels to the roof of existing swimming pool building which is connected to conservatory building that is connected to listed building. The panels are all black mono solar panels. - **LIST.BLD.APP – noted**
- 7.2.6 06/22/0103/CD - Lodge Farm Barn Repps Road Rollesby NR29 5HL - Discharge of condition 8 of pp. 06/20/0689/PAD - asbestos survey - **APPROVE (CONDITIONS) – noted**
- 7.2.7 BA/2022/0252/HOUSEH - Rollesby Gardens Bungalow , Main Road, Rollesby, Norfolk - Alterations and extensions to existing bungalow to provide enlarged bedroom and living accommodation. - **Approve Subject to Conditions – noted**

8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

	Net	VAT	Gross
Clerk – salary/homeworking September	£306.58		£306.58
Clerk – mobile phone top up	£10.00		£10.00
Eugene Smith – bus shelter clean	£40.00		£40.00
Macemain + Amstad Limited (paid)	£6,064.00	£1,212.80	£7,276.80
Mrs Battle – Allotment deposit refund	£50.00		£50.00
Burghwood Landscapes	£725.00	£145.00	£870.00
Allotment rent	£50.00		£50.00

It was resolved to pay the above amounts Proposed Cllr S Day Seconded Cllr J Coote

- 8.2 Cheque 001166 for £268.46 to the COIF Charities Deposit Fund – new cheque issued and signed to replace rejected cheque
- 8.3 Amount of £301.46 received from HMRC re VAT refund, £2,000 received from King George Playing Field Charity, £6,064 received from NCC re bus shelter.

9. Allotments

- 9.1 To note that there is currently a vacant plot – 17b - noted
- 9.2 To note that the allotment rents fall due on 1st October – agreements and invoices to be sent - noted

10. Policies and procedures

- 10.1 To review and adopt Asset Register – approved Proposed Cllr S Day Seconded Cllr J Coote

11. Other Matters

- 10.1 Overgrown mature trees on Back Lane – local Farmer complained so Cllr H Thirtle contacted GYBC, who will forward to NCC but land owner will be written to to inform them that they will have to pay – proposed H Thirtle seconded S Day
Overgrown hedges also discussed. Cllr S Day will take photo and forward to the rest of the council, once the pictures are reviewed, if all in agreement, the owner will be contacted expressing concerns - proposed S Day seconded J Coote
- 10.2 Report of possible drug suppling, Court Road, Rollesby, public concern – reports have been received of a suspicious vehicle being parked at early hours of the morning – there is a possibility the occupant is homeless – the matter has been reported to the local police

12. Correspondence

- 12.1 Email received from a parishioner stating that they have contacted GYBC over the overflowing bins and need for additional dog waste bin. – to enquire into the cost of more dog poo bins and cost to clear them – unanimous agreed
- 12.2 Email received from a parishioner to say that off Meadow Way there is a Farmers access/access to future development that is overgrown. The developers were maintaining but the parishioner is trying to find out who is responsible for its upkeep. Cllr H Thirtle investigated - the access to the farm is still owned by the developer and they have been contacted. The developed has agreed to sort the problem.
- 12.3 Email received from a parishioner to say that the defibrillator at the Village Hall may need an upgrade because it has been recalled, but awaiting a spare while it is repaired. Therefore, a note is in the cabinet saying it might not work. There are additional defibs at the school and at Holly Farm, Low Road – an update was received to say that on 13th October it should be taken away and then replaced shortly after.

10. Matters for next Agenda and information.

Date of next meeting Monday 17th October, 7pm Rollesby Village Hall

To confirm meeting dates for 2022/23 – third Monday of each month

2022/23 budget and precepts

Explore where to place dog poo bins and costs

Christmas tree

Bus shelter update

Back lane trees update

Traffic speed on the main road – to look at benefits a SAM2 speed measuring device would have in the village and to re-evaluate the village ambition to have a 'Speed Watch' volunteer group.

The meeting closed at 7.56pm.