

# ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 16<sup>th</sup> January at 7.00pm, Village Hall, Rollesby

All Councillors are summoned to the above meeting, members of the public and press are invited.

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

*Kate Martin-Smith*

Kate Martin-Smith  
Parish Clerk

9<sup>th</sup> January 2023

## AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.  
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.  
You have a Personal Interest in a matter to be discussed if it affects:
  - Your wellbeing or financial position
  - That of your family or close friends
  - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 21<sup>st</sup> November 2022.
4. **Public Forum**  
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
  - 5.1 County Councillor A Grant.
  - 5.2 District Councillors A Grant and L Mogford.
  - 5.3 Police.
6. **Updates on matters not on the agenda.**  
To receive updates from previous meetings. No decisions may take place during this item.
  - 6.1 Application for Parish Partnership re Bus Shelter has been submitted
  - 6.2 Precept Application has been submitted – the Precept was increased by £200 due to the loss of the Bus Shelter Concurrent Function Re point 10.1
  - 6.3 Christmas tree update
  - 6.4 Community Speed Watch – relevant forms have been forwarded to the group
7. **Planning.**
  - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
    - 7.1.1 06/22/0952/EU - King George V Rollesby Playing Field Main Road  
Rollesby Great Yarmouth NR29 5EH - Application for a Lawful

Development Certificate for established use of playing field for car boot sales for 14 Saturdays per year between March and October as not permitted development as per the Town and Country Planning (General Permitted Development) (England) Order 2015 as amended: Schedule 2 Part 4 Class B.

- 7.1.2 06/22/0983/CU - Rollesby Playing Field Main Road Rollesby Great Yarmouth NR29 5EH - Proposed use of the playing field for car boot sales on 28 Saturdays in any year between 06:00 and 13:30
- 7.1.3 06/22/0998/HH - 1 Broad Cottages Main Road Rollesby NR29 5EF - Proposed single storey side and rear extension comprising kitchen, family room and garage.
- 7.1.4 06/22/1070/F - Highfield Farm Heath Road Rollesby NR29 5HJ - Retrospective application for the erection of 1 no. agricultural barn; change of use of land to site 28 no. storage containers
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
- 7.2.1 06/22/0863/TRE - Proposed works to tree - T1 Oak: Reduce over extended lower laterals by a maximum of 2m; Remove damaged beam; Reduce and re-shape lateral branches overhanging neighbouring property by a maximum of 2m

## 8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

	Net	VAT	Gross
Clerk – salary/homeworking December (Paid)	£306.58		£306.58
Clerk – salary/homeworking January	£306.58		£306.58
Clerk – mobile phone top up	£10.00		£10.00
Broadland Computers Annual Antivirus Fee	£16.67	£3.33	£20.00
One.com Annual 12 months Host Plan & Domain Fee	£76.87	£15.37	£92.24
Eddies Gardening Services – Playing Field	£2,149.00		£2,149.00
Eddies Gardening Services – Broads & Pathways	£840.00		£840.00
Eilish Rothney – Emergency Tree Works (Warden – Trinity Broads)	£200.00		£200.00

- 8.2 Eddies Gardening Services quote received for 2023 - £2,350.00 for the Playing Field, £60 per cut at the Broads, £35 per spray for Foot Paths weed killer

## 9. Other Matters

- 9.1 Waste Bins – Hemsby PC are selling refurbished litter bin, currently no costs have been advised.
- 9.2 Discuss potential section 106 funds available for play equipment
- 9.3 Sponsor for flower bed on the broads - £75
- 9.4 Rollesby Questionnaire from Flegg CLT
- 9.5 Box of chocolates for people who maintain two flower beds
- 9.6 Clerk position opening

## 10. Correspondence

- 10.1 Email received from GYBC for the Precept Application – Changes to the precept/concurrent functions for 2023/24 which will mean that RPC will no longer be receiving £200 Concurrent Function for the bus shelter and The Council Tax support grant is £341. The email also continued to mention that it looks like we maybe not receiving the £1,900 open spaces 2024/25 also.
- 10.2 Email received from a Parishioner mentioning that they have noticed on the Norfolk grit

- bin map that Rollesby has none and feel the Parish would benefit from some
- 10.3 Email received from Age UK Norfolk asking for details of Parish magazines/newsletters to create a database as they often need or want to contact local community magazines to let them know about their services or to promote volunteering opportunities.
- 10.4 Email received from Broads Authority – informing the Council that ‘Trowse Parish Council are now consulting on the Regulation 14 draft of the Neighbourhood Plan. This will run for 8 weeks from Monday 16th December 2022 to Sunday 12th February 2023’
- 10.5 Email received from Norfolk ALC informing the Council that ‘We are pleased to announce we have invested into our platform to give the sites a more modern look and feel that will work much better with mobiles and tablets. Your site will essentially receive a ‘facelift’ and your existing content will remain. The new theme is fully WICAG 2.1 AA compliant to comply with accessibility requirements.’
- 10.6 Email Received from a Parishioner – ‘I have noticed that ramp/road going over Rollesby bridge is getting worse for traffic & feel that this needs to be addressed before there is damage to a car/motor cyclist. Also every time we have heavy rain the top end of Wick Lane (Lady Broad Lane end) is flooded right across the road. Is this able to be looked at please maybe there is a broken drain pipe.’
- 10.7 Email received from Norfolk County Council - Our Streetscene Inspectors are due to visit your parish from 6th February 2023 onwards if there is work identified for their attention. If you have any specific highway maintenance issues, we would be grateful for any information to ensure these issues are considered by the Inspector who will be taking account of maintenance needs of the road network in your area.’

**11. Matters for next Agenda and information.**

***Date of next meeting Monday 20<sup>th</sup> February at 7pm***