

ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 26th September at 7.00pm, Village Hall,
Rollesby

All Councillors are summoned to the above meeting, members of the public and press are invited.

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

Kate Martin-Smith

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Parish Clerk

20th September 2022

AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 18th July 2022.
4. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor A Grant.
 - 5.2 District Councillors A Grant and L Mogford.
 - 5.3 Police.
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
 - 6.1 Clerk Courses update
 - 6.2 Hedges – letter sent in reply to BC
 - 6.3 Lamp Posts – Council have been contacted regarding damaged poles
 - 6.4 Additional bus shelter update
 - 6.5 Christmas tree update
 - 6.6 Cleaning of bus shelters
 - 6.7 The Pension Regulator confirmation submitted
 - 6.8 AGAR exemption certificate submitted and accepted

7. Planning.

- 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
- 7.1.1 06/22/0665/HH - Chaelbrian 5 Bittern Road Rollesby Great Yarmouth NR29 5DY - Proposed rear extension
 - 7.1.2 06/22/0694/CU - Mickandella Cowtrott Lane Rollesby Great Yarmouth NR29 5ED - Proposed change of use from a holiday let to permanent let
 - 7.1.3 06/22/0686/HH - 1 Hall Cottage Martham Road Rollesby Great Yarmouth NR29 5DU - Replacement of thatched roof with Spanish slate.
 - 7.1.4 06/22/0687/HH - 2 Hall Cottage Martham Road Rollesby Great Yarmouth NR29 5DU - Replacement of thatched roof with Spanish slate.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.
- 7.2.1 06/22/0592/CD - Hall View Martham Road Rollesby Great Yarmouth NR29 5DU - Discharge of conditions 13 and 14 of pp. 06/18/0315/O - approval of archaeological written scheme of investigation – **APPROVED (Conditions)**
 - 7.2.2 06/22/0544/HE - Heath Farm Heath Road Rollesby Norfolk NR29 5HN - Replace existing Triple garage with new triple garage - **PERMITTED DEV.**
 - 7.2.3 06/22/0399/CD - Kemps Farm Back Lane Rollesby GREAT YARMOUTH NR29 5EB - Full discharge of condition 10 of pp. 06/20/0153/F - Removal of 2 agricultural buildings; conversion of single storey barn to dwelling; construction of access road; and 3 4-bedroom bungalows with integral garages; contamination consignment notice (asbestos removal) - **APPROVE (CONDITIONS)**
 - 7.2.4 06/22/0327/F - 3 The Old Rectory Heath Road Rollesby NR29 5HJ – Proposed addition of 30 solar panels to roof of swimming pool building – **APPROVED**
 - 7.2.5 06/22/0328/LB - 3 The Old Rectory Heath Road Rollesby NR29 5HJ - Adding 30 solar panels to the roof of existing swimming pool building which is connected to conservatory building that is connected to listed building. The panels are all black mono solar panels. - **LIST.BLD.APP**
 - 7.2.6 06/22/0103/CD - Lodge Farm Barn Repps Road Rollesby NR29 5HL - Discharge of condition 8 of pp. 06/20/0689/PAD - asbestos survey - **APPROVE (CONDITIONS)**
 - 7.2.7 BA/2022/0252/HOUSEH - Rollesby Gardens Bungalow , Main Road, Rollesby, Norfolk - Alterations and extensions to existing bungalow to provide enlarged bedroom and living accommodation. - **Approve Subject to Conditions**

8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

	Net	VAT	Gross
Clerk – salary/homeworking September	£306.58		£306.58
Clerk – mobile phone top up	£10.00		£10.00
Eugene Smith	£40.00		£40.00
Macemain + Amstad Limited (paid)	£6,064.00	£1,212.80	£7,276.80
Mrs Battle – Allotment deposit refund	£50.00		£50.00
Burghwood Landscapes	£725.00	£145.00	£870.00
Allotment rent	£50.00		£50.00

- 8.2 To receive the bank reconciliations.

- 8.3 Cheque 001166 for £268.46 to the COIF Charities Deposit Fund

- 8.4 Amount of £301.46 received from HMRC re VAT refund, £2,000 received from King George Playing Field Charity, £6,064 received from NCC re bus shelter.

9. Allotments.

- 9.1 To note that there is currently a vacant plot – 17b.
9.2 To note that the allotment rents fall due on 1st October – agreements and invoices to be sent.

10. Policies and procedures

- 10.1 To review and adopt Asset Register.

11. Other Matters

- 10.1 Overgrown mature trees on Back Lane
10.2 Report of possible drug supplying, Court Road, Rollesby, public concern

12. Correspondence

- 12.1 Email received from a parishioner stating that they have contacted GYBC over the overflowing bins and need for additional dog waste bin.
12.2 Email received from a parishioner to say that off Meadow Way there is a Farmers access/access to future development that is overgrown. The developers were maintaining but the parishioner is trying to find out who is responsible for its upkeep.
12.3 Email received from a parishioner to say that the defibrillator at the Village Hall may need an upgrade because it has been recalled, but awaiting a spare while it is repaired. Therefore, a note is in the cabinet saying it might not work. There are additional defibs at the school and at Holly Farm, Low Road

13. Matters for next Agenda and information.

Date of next meeting Monday 17th October at 7pm

To agree meeting dates for 2021/22.

2022/23 budget and precepts