

# Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Monday 7<sup>th</sup> June at 7.30pm at the Village Hall

Present: Cllrs J Coote, S Day (chair), S Ridout, R Rudrum, H Thirtle.

Clerk Sarah Hunt

5 members of the public were present.

1. Apologies and consideration of acceptance for absence.  
Apologies were received and accepted from Cllr Sturrock and Cllr Tacon – alternative commitment.
2. Members' declarations of interest and requests for dispensations.  
None.
3. The minutes from Full Council Meeting held on Monday 17<sup>th</sup> May 2021 were AGREED as a true and correct record and signed by the chairman.
4. **Public Forum**  
The meeting received concerns regarding local footpaths which are overgrown/narrow/not suitable for walking. Cllr Ridout to provide a report to the Clerk to report as necessary.
5. **To receive any reports:**
  - 5.1 County Councillor A Grant. Not present.
  - 5.2 District Councillors A Grant not present and L Mogford, apologies received.
  - 5.3 Police. Thanks were expressed to the meeting for the local support with the recent missing person in the village.
6. **Updates on matters not on the agenda.**  
To report on progress on items from previous meetings. No decisions may take place during this item.
  - 6.1 Planning Application – Playingfield. Submitted, map requested and provided. Noted.
  - 6.2 External Audit. To receive confirmation that the external audit paperwork has been submitted. Noted.
  - 6.3 Notice of Public Rights. To receive confirmation that this will be advertised from the 12<sup>th</sup> June 2021 to the 23<sup>rd</sup> July 2021. Noted.
  - 6.4 VAT Return - £2,3760.00. Refund not yet received.
  - 6.5 Lawns Lane – rubbish tipping. Update received from Cllr H Thirtle. Action is now being taken and the results monitored.
7. **Planning.**
  - 7.1 To consider planning applications received from Great Yarmouth Borough Council;
    - 7.1.1 06/21/0379/O – Hejs, Wick Lane, Rollesby, NR29 5HF. Outline application for erection of 2 No. 5 bedroomed, two storey houses with garages. It was AGREED to object to this application. It is on a single track road, the passing place is not suitably located, gives a small area and is on a bend. Concerns were expressed about the environmental

impact and also that it is outside the neighbourhood plan development area.

- 7.1.2 06/21/0367/F – 10 King Georges Avenue, Rollesby, NR29 5EN.  
Proposed single storey extension. No objection.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;
- 7.2.1 06/18/0315/O – Hall View, Martham Road, Rollesby, NR29 5DU.  
Development of site for residential use (up to 13) with proposed means of vehicular access. GRANTED.
- 7.2.2 06/21/0136/F – Oak Farm, Court Road, Rollesby, (land West of).  
Erection of 1 No. detached single storey dwelling with integrated garage and garden/amenity space. REFUSED.
- 7.3 S106 Agreements in Rollesby. Cllr Day reported to the meeting that it appears there is around £14,000 being held in S106 being held for Rollesby – with the retention by Great Yarmouth that would make just under £8,500 available. Work continues on utilising this money to fund some of the projects Council has under consideration. Awaiting Questionnaire responses to prioritise projects.
- 7.4 Planning Amendment. 06/21/0169/F – 3 Broad Cottages, Main Road, Rollesby, NR29 5EF. Single storey rear extension and minor internal changes. Noted.

## 8. Finance and Governance

8.1 It was RESOLVED to approve the following payments. All to be made electronically.

Michael Brock Internal Audit	£50.00
Inland Revenue – reissue cheque 001152	£97.60
Sarah Hunt – postage refund	£66.00
Sarah Hunt – salary/underpayment/homeworking	£321.27
Norfolk Pension Fund	£47.89
Wave – allotment water supply	£26.37
PROPOSED Cllr Day, seconded Cllr Thirtle.	

8.2 It was AGREED to adopt the Reserves Policy as presented.

8.3 To note receipts:

Lloyds deposit account;	
9/4/2021	£0.02
10/5/2021	£0.02
Unity Bank;	
Precept payment	£6120.50

8.4 Bank Reconciliation. To receive. Balance showing following the above payments: £8,131.53

## 9. Highways.

- 9.1 Surface water drainage Badger Meadow/Low Road.  
Ongoing.Cllr S Day awaiting response.
- 9.2 To consider the erection of two bus shelter son the A149.  
Great Yarmouth bound by King Georges Avenue, Potter Heigham bound opposite. Enquiry sent to PTG Network.
- 9.3 Received Highways response regarding 'elderly persons crossing' signs. To be sent to relevant property.

## 10. Neighbourhood Plan.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH  
Email: [rollesbypc@outlook.com](mailto:rollesbypc@outlook.com) Telephone: 07340028540

10.1 Independent Examiner to be appointed. Noted.

## 11. Correspondence.

Vattenfall	Email	Norfolk project fund	Noted
NPLaw	Letter	TPO 08 – Trees on land west of Oak Farm, Court Road. Provisional	Noted
NPLaw	Letter	TPO 20 – Tree on land adj Back Lane.	Noted
NPLaw	Letter	TPO 21 – Tree on land at 1 Barleyview Close	Noted

## 12. Administrative Matters.

- 12.1 It was RESOLVED to agree to binding of minutes (2006 – 2015).  
£35.00/per volume. PROPOSED Cllr Day, seconded Cllr Thirtle.
- 12.2 It was RESOLVED agree to deposit of minutes from 1894 – 2017 at  
Archive Centre. PROPOSED Cllr Day, seconded Cllr Thirtle.
- 12.3 It was AGREED adopt and agree to abide by the circulated Code of  
Conduct. PROPOSED Cllr Day, seconded Cllr Thirtle.

## 13. Matters for next Agenda and information.

None.

14. **Date of next meeting** – Monday 19<sup>th</sup> July at 7pm, Village Hall.

The meeting closed at 20.31pm.

Signed:

Dated: