

Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Monday 20th February at 7.00pm, Village Hall, Rollesby

Present: Cllrs J Coote, S Day, S Ridout, R Rudrum, B Sturrock, H Thirtle (Chair).

District Councillor L Mogford and P C G May were present.

Clerk: Mrs Sarah Hunt

18 members of the public attended.

1. Apologies.

Apologies were received and accepted from Cllr C Tacon – alternative commitment.

2. Declarations of Interest.

None.

3. Minutes.

The minutes from Full Council Meeting held on Monday 16th January 2023 were AGREED as a true and correct record and signed by the Chair.

PROPOSED Cllr Sturrock, seconded Cllr Day.

4. Public Forum

None.

5. To receive any reports:

5.1 County Councillor A Grant. Not present.

5.2 District Councillor A Grant not present. District Councillor L Mogford reported on the recent bomb disposal event in Great Yarmouth, dualling of roads into Great Yarmouth, the traffic improvements schemes within Great Yarmouth and the improvement scheme for the station and North Quay in Great Yarmouth.

5.3 P C Gary May informed the meeting that the next SNAP (Safer Neighbourhood Priority meeting between 7-9pm at the Smugglers Bar in Great Yarmouth, all are welcome to attend. One of the items under discussion will be bringing the meetings out into the Parishes again as attendance is currently poor.

6. Updates on matters not on the agenda.

6.1 Wick Lane – Highways are looking to address the flooding issues.

6.2 Speedwatch – most of the necessary forms have now been completed and are with the administrator – this will be followed with training alongside Martham. Locations within Rollesby have been put forward for agreement. The village will then have an active Speedwatch group.

7. Planning.

Rollesby Parish Council, 58 Hercules Road, Hellesdon, Norwich, NR6 5HH

Email: rollesbypc@outlook.com Telephone: 07340028540

7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.

7.1.1 None.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority.

7.2.1 None.

8. Administrative Matters

8.1 The 2023 Calendar was REVIEWED – It was AGREED that the Annual Parish Council meeting to be postponed from 15th to 22nd May.

8.2 It was AGREED that the Clerk/Council contact details be updated wherever necessary.

8.3 NOTED that Parish and Borough Council elections are to take place 4th May. Nomination forms available from the Clerk for anyone wishing to stand. For voters Photographic ID is now necessary.

9. Finance and Governance

9.1 The payments presented to the meeting were AGREED.

PROPOSED Cllr S Day, Seconded Cllr R Rudrum.

Sarah Hunt – refund Wave allotment water payment			£29.34
Sarah Hunt – refund One.com. Approved Jan.	£76.87	£15.37	£92.24
Sarah Hunt – Phone top up x 2	£21.89		£21.89
Sarah Hunt – magnets for noticeboard	£9.99		£9.99
Sarah Hunt – outstanding from June	£11.95		£11.95
Kate Martin-Smith – January – Approved Jan.	£306.58		£306.58
Kate Martin-Smith – refund 50% training	£50.00		£50.00
Job done window cleaning Bus Shelter Nov.	£40.00		£40.00
Viking Direct – stationery	£133.22	£17.32	£150.54
Sarah Hunt – Salary February	£392.17		£392.17
HMRC	£98.00		£98.00
Norfolk Pension Fund	£153.02		£153.02
Mr H Thirtle - wreath refund	£23.98		£23.98

NOTED £200 still outstanding to Norfolk Wildlife Trust from last meeting.

9.2 The Internal Audit quotation from Sonya Blythe of £120.00 was AGREED by the meeting. PROPOSED Cllr Day, seconded Cllr Rudrum.

10. Correspondence

Email	NALC	County deal consultation now open: www.norfolk.gov.uk/norfolkcountydeal	Previously circulated.
Email		Complaint received re: Bowls Club hedge.	Bowls Club cutting hedge.
Email	Unpaid work team	To offer services – meeting to be arranged if any suitable projects.	Cllr Day to meet with representatives.

11. Matters for next Agenda and information.

Date of next meeting Monday 20th March at 7pm

The meeting was suspended.

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A presentation was received from Eilish Rothney – Norfolk Wildlife Trust regarding Trinity Broads.

The meeting was reconvened

In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting RESOLVED to exclude the press and public during the following item due to the confidential nature and the item was discussed in a separate room.

12. Clerks Contract.

The contract for the Parish Clerk/Responsible Financial Officer was AGREED as presented and signed by Mrs Hunt and the Chair. Mrs Hunt's appointment is from 1st February 2023.