

Minutes of the ROLLESBY ANNUAL PARISH COUNCIL MEETING

held on Monday 16th May at 7.00pm, Village Hall, Rollesby

Present: Cllrs J Coote, S Day (Chair – part), S Ridout, B Sturrock, C Tacon, H Thirtle (Chair – part)

Clerk: Mrs S Hunt

Six members of the public were present and District Councillor Mogford.

1. Election of Chairman.
Cllr H Thirtle was PROPOSED by Cllr Day, seconded Cllr Ridout and elected. The Chairman signed a declaration of acceptance of office and took the chair.
2. Election of Vice-Chairman.
Cllr S Day was PROPOSED by Cllr Sturrock, seconded by Cllr Tacon and elected.
3. Apologies were RECEIVED and accepted from Cllr R Rudrum – ill health.
4. Members' declarations of interest and requests for dispensations.
Cllr S Day – item 9, membership of Flegg Land Trust.
5. The minutes from Full Council Meeting held on Monday 4th April 2022 were AGREED as a true and correct record and signed by the Chairman.
6. **Public Forum**
Subjects raised included:
Planning at Hall View and concern regarding footpaths.
Concern over the 'wildlife sanctuary' and the domestic fowl being housed there.
Back Lane – the Clerk confirmed the complaint and photograph of the group had been passed to Highways. Residents are encouraged to report directly on the internet:
[Report a problem - Norfolk County Council](#)
5. **To receive any reports:**
 - 5.1 County Councillor A Grant. Not Present
 - 5.2 District Councillor L Mogford reported that Great Yarmouth projects were going well including the market square, marina centre and third crossing. The Borough Council is moving away from a committee system and back to a cabinet system from next May. The meeting was given an explanation of the new Nutrient Neutrality planning policy.
6. **Updates on matters not on the agenda.**
To receive updates from previous meetings. No decisions may take place during this item.
 - 6.1 Willow Tree at Broad. Works completed. No invoice yet received.
 - 6.2 Lloyds online access. Forms have been sent.
 - 6.3 Bus Shelters – forms have been returned to MaceMain and Norfolk County Council.
7. **Planning.**
 - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
 - 7.1.1 06/22/0227/TRE – Holly Farmhouse Holly Farm Low Road Rollesby NR29 5HE. Proposal to fell dead T1 Holly tree leaving stump at ground level.
No comment.
 - 7.1.2 06/22/0272/F - Becks Garage, Martham Road, Rollesby, NR29 5DR.

Proposed change of use from garage to veterinary surgery and associated advertisements. The Council fully supports the change of use.

7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority. None.

7.3 Neighbourhood Plan – this was adopted by Great Yarmouth Borough Council on 20th April 2022 and The Broads Authority on 18th March 2022. Noted.

7.4 To consider reporting concerns raised regarding unauthorised building works at Hall Farm, Martham Road. Clerk to pass concerns along.

8. Finance and Governance

8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

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| Inland Revenue April | £4.20 |
| Sarah Hunt – salary/homeworking April | £260.95 |
| Sarah Hunt – mobile phone top up | £10.00 |
| Norfolk Pension Fund April | £82.77 |
| Cllr Ridout refund magnets | £9.99 |

8.2 Insurance renewal form and approved for submission. Quotation to be circulated by email once received. Approval delegated to Clerk.

8.3 NOTED that Rollesby has been selected as a smaller authority for intermediate review for 2021/22. Internal Audit to be completed shortly.

8.4 The Scheme of Delegation was ADOPTED for a period of a further 6 months.

9. Flegg Land Trust.

9.1 It was RESOLVED to pay £500 to the Flegg Land Trust and AGREED that a survey be prepared by the Flegg Land Trust and sent to Council for approval. PROPOSED Cllr Day, seconded Cllr Tacon.

10. Bowls Club Hedge Ownership.

The Deeds for the Bowls Club were reviewed. It was recognized that the hedging should be cut bi-annually by the Parish Council.

11. Jubilee Event.

11.1 To consider any actions necessary regarding an event for H M The Queen's Platinum Jubilee Celebration. The Trustees have been advised that there needs to be £10 million pounds of value public liability insurance held and provided to enable the Bouncy Castle to go ahead on the Recreation Field.

12. Matters for next Agenda and information.

Date of next meeting – Monday 6th June at 7pm

In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting may RESOLVE to exclude the press and public during the following item due to the confidential nature.

13. To consider recruitment to the position of Clerk.

An offer of employment to be made to the applicant on the same conditions as the current Clerk.

The meeting closed at 8.37pm.