

# Minutes of the ROLLESBY PARISH COUNCIL MEETING

held on Monday 15<sup>th</sup> February 2021 at 7pm

This meeting was held virtually under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 via ZOOM.

Present: Cllrs J Coote, S Day, S Ridout, R Rudrum, B Sturrock, C Tacon, H Thirtle.  
District Councillor A Grant was present.

Clerk: Mrs S Hunt

**1. Apologies and consideration of acceptance for absence.**

None.

**2. Members' declarations of interest and requests for dispensations.**

None.

**3. The minutes from Full Council Meeting held on Monday 18<sup>th</sup> January 2021.**

These were AGREED as a true and correct and will be signed by the chair in due course.

**4. To receive any questions or comments from members of the Public.**

None.

**5. To receive any reports:**

5.1 County Councillor H Thirtle provided an update on the Haven Bridge upgrade, the current situation at the James Padgett and Norfolk County Council funding for computers.

5.2 District Councillor A Grant reported that the S106 figures for Parishes within Great Yarmouth Borough Council area are now available, however they have not yet been received. The budget is being discussed currently and it is looking to be around a £5.00 increase per household. Covid figures are decreasing. Flooding – meetings are scheduled with all major stakeholders. The Local Plan has been put back to July, but still has weight. A detailed update on the development plans for the centre of Great Yarmouth was received.

District Councillor L Mogford – Apologies received.

5.3 Police – no report received.

**6. Updates on matters not on the agenda.**

6.1 Unity Banking – this has now been opened.

6.2 Noted: the precept/concurrent functions information sent.

**7. Planning**

7.1 To consider planning applications received from Great Yarmouth Borough

Council;

- 7.1.1 06/20/0689/PAD – Lodge Farm Barns, Lawns Lane, Rollesby. Prior approval for conversion of agricultural barn into one five-bedroomed house. No objection sent.
- 7.1.2 06/21/0001/F – Tivoli, 4 Back Lane, Rollesby, NR29 5EA. Single storey rear extension (replacing existing extension); Convert and raise garage roof. It was AGREED that no objection be made.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;
- 7.2.1 BA/2020/0004/TPO – The Retreat, Main Road, Rollesby, Norfolk. Confirmation of Tree Preservation Order. Noted.
- 7.3 S106 Agreements in Rollesby. No update yet available.

## **8. Finance and Governance**

8.1 The meeting RECEIVED the following bank reconciliation:

Current Account Balance (29.1.2021)	3505.61
Deposit Account Balance (9 Sept)	2807.97
Unity Bank	500.00
TOTAL on hand	6813.58

Less uncashed cheques:

091	13.04
111	208.96
112	17.50
125	56.92
129	46.00
130	78.61
131	52.20
133	16.00

Total after adjustment 6324.35

Cheque values for meeting 15th February (Including CAN £20.00)

1019.95

Remaining Balance 5304.40

\*Fixed term Clay Allotment Money 89000.00

\*CCLA Account (COIF) (30 Sept) 3706.06

8.2 It was RESOLVED to return the unspent portion of the NCF Covid Grant – £260.50. PROPOSED Cllr Day, seconded Cllr Thirtle.

NOTED that uncashed cheques are for earlier payments.

8.3 It was RESOLVED to approve payments as circulated:

Cheque	Payee	Service	Nett	VAT	Gross
001134	Burghwood Landscapes	Grass Cutting Churchyard	500.00	100.00	600.00
001135	S Hunt – expenses	Stamps/ZOOM	34.69		34.69
001136	Salaries	February (incl home wkg)	365.26		365.26
001139	Community Action Norfolk	Membership	20.00		20.00
001140	Norfolk Comm Foundation	Return of COVID Fund	260.50		260.50

8.4 It was RESOLVED to approve the quotation from Burghwood Landscapes – Churchyard Grass Cutting for 2021 at a price of £125.00 per visit. PROPOSED Cllr Tacon, seconded Cllr Day. 8 cuts to be ordered. Cllr Tacon to monitor grass season and increase/decrease frequency as needed.

8.5 It was RESOLVED to renew Bronze Community Action Norfolk membership at a cost of £20.00. PROPOSED Cllr Ridout, seconded Cllr Thirtle.

8.6 A donation request from the Citizens Advice Bureau was considered and refused.

## **9. Administrative Matters.**

9.1 Meetings:- The government has expressed that it currently has no plans to extend the remote meetings protocol beyond 7<sup>th</sup> May 2021. Noted. Meeting to be updated as situation progresses.

## **10. Highways**

10.1 Surface water drainage Badger Meadow/Low Road. Cllr S Day – Next meeting, awaiting Highways England response.

## **11. Neighbourhood Plan.**

This has been raised with Great Yarmouth Borough Council by Cllr S Day. GYBC have given it 'little weight' as it still awaits referendum. Guidance is that at this stage the Neighbourhood Plan should have 'considerable weight'.

## **12. Possible Projects within the Parish – planning for the future.**

12.1 No current projects.

## **13. Playingfield.**

13.1 Lease for car boot hire. Three year term agreed.

13.2 Court Area – costings and implications for surfacing. April meeting Cllr J Coote.

13.3 Planting of evergreen tree. Cllr J Coote has a gifted tree available.

## **14. Matters for next Agenda and information.**

There is currently a food market event being explored for Easter Sunday.

15. **Date of next meeting** – Monday 15<sup>th</sup> March 2021 at 7pm.

The meeting closed at 20.02pm.