

# MINUTES OF ROLLESBY PARISH COUNCIL MEETING

held on Monday 4<sup>th</sup> April at 7.00pm, Village Hall, Rollesby

Present: Cllrs; J Coote, S Day (Chair), S Ridout, R Rudrum, C Tacon (part), H Thirtle  
Clerk: Mrs Sarah Hunt

3 members of the public were also present.

1. Apologies and consideration of acceptance for absence.  
Apologies were RECEIVED and ACCEPTED from Cllr B Sturrock – alternative engagement.
2. Members' declarations of interest and requests for dispensations.  
None.
3. The minutes from Full Council Meeting held on Monday 7<sup>th</sup> March 2022 were AGREED as a true and correct record and signed by the Chairman.
4. **Public Forum**  
Photograph to be sent to the clerk illustrating road narrowing caused by local grup clearance.
5. **To receive any reports:**  
None.
6. **Updates on matters not on the agenda.**  
To receive updates from previous meetings. No decisions may take place during this item.
  - 6.1 Noted that the facebook page has been created.
  - 6.2 Noted that planning notifications are now being received.
7. **Planning.**
  - 7.1 To consider planning applications received from Great Yarmouth Borough Council prior to the meeting.
    - 7.1.1 06/22/0133/HH – 3 Meadow View, Low Road, Rollesby, NR29 5EY. Proposed single storey front extension 2.5m x 2.91m. No comment sent.
  - 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority. NONE
8. **Finance and Governance**
  - 8.1 The following payments were AGREED, sums to be advised following the meeting. to be made electronically.
 

Inland Revenue April	£4.20
Sarah Hunt – salary/homeworking April	£286.96
Sarah Hunt – Vodafone	£10.00
Sarah Hunt – repay Wreath, paid twice	-£25.00
Norfolk Pension Fund April	£82.77
All to be agreed by email as end of year cannot be completed until after 4 <sup>th</sup> April 2022.	
Norfolk alc membership	£238.61
  - 8.2 Churchyard Grasscutting quotation for 2022 received for the sum of £145.00 plus VAT per cut, approximately 10 cuts per season. It was RESOLVED to accept the quotation. Cllr Tacon to advise. PROPOSED

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH

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Cllr Day, seconded Cllr Thirtle.

- 8.3 Playingfield/Rollesby Broad quotation for 2022 received Playingfield £2,200.00 extra cuts £125/cut. Broads strimming and cutting at £55.00/cut. Rollesby pathways £25.00 per treatment. PROPOSED Cllr Coote, seconded Cllr Tacon. Cllr Day to advise.

Cllr C Tacon joined the meeting.

- 8.4 To receive quotation for Willow Tree collapse. Cllr Day reported that this work would be undertaken by Norfolk Wildlife Trust for a contributory payment of £580.00. PROPOSED Cllr Day, seconded Cllr Thirtle.
- 8.5 Lloyds updates: The clerk has yet to obtain access online. The previous clerk has not yet been removed. Ongoing, form have been completed.
- 8.6 The meeting RECEIVED confirmation of Highways 50/50 Funding approval of £3,032.00 and £3,032 from the S106 money towards bus shelters. Clerk to complete form and submit.

#### **9. Highways.**

- 9.1 Bus Shelter erection – forms approved. Cllr Ridout to complete and return. PROPOSED Cllr Thirtle, seconded Cllr Coote.
- 9.2 Feedback following Ranger visit. Cllr Day reported a positive meeting with the Ranger addressing Highways issues on behalf of the parish in the area of Post Office Cottage to Tacon's Farm Shop.

#### **10. Jubilee Event.**

- 10.1 To consider any actions necessary regarding an event for H M The Queen's Platinum Jubilee Celebration. Cllr J Coote has completed an insurance form on behalf of the Charity. Volunteers needed.

#### **11. Matters for next Agenda and information.**

***Date of next meeting*** – Monday 16<sup>th</sup> May 2022 ANNUAL PARISH COUNCIL MEETING at 7pm

The meeting closed at 7.09pm