

ROLLESBY PARISH COUNCIL MEETING

to be held on Monday 7th June at 7.30pm

All Councillors are summoned to the above meeting, members of the public and press are invited.

This meeting will be held in the Village Hall.

Councillors and staff of the Council will take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes. If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall.

You can attend a centre:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library:

<https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and do not remove this during the meeting. Do not move the chairs and sit where indicated.

Signed:

Sarah Hunt

Sarah Hunt
Parish Clerk

2nd June 2021

AGENDA

1. Apologies and consideration of acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role
 In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.
3. To receive and agree minutes from Full Council Meeting held on Monday 17th May 2021.
4. **Public Forum**
To receive comments from members of the public on matters on the agenda.
5. **To receive any reports:**
 - 5.1 County Councillor.
 - 5.2 District Councillors A Grant and L Mogford.

Rollesby Parish Council, 58 Hercules Road, Norwich, NR6 5HH
Email: rollesbypc@outlook.com Telephone: 07340028540

5.3 Police.

6. Updates on matters not on the agenda.

To report on progress on items from previous meetings. No decisions may take place during this item.

- 6.1 Planning Application – Playingfield. Submitted, map requested and provided.
- 6.2 External Audit. To receive confirmation that the external audit paperwork has been submitted.
- 6.3 Notice of Public Rights. To receive confirmation that this will be advertised from the 12th June 2021 to the 23rd July 2021.
- 6.4 VAT Return - £2,3760.00. Update on receipt of refund.
- 6.5 Lawns Lane – rubbish tipping. Update Cllr H Thirtle.

7. Planning.

- 7.1 To consider planning applications received from Great Yarmouth Borough Council;
 - 7.1.1 06/21/0379/O – Hejs, Wick Lane, Rollesby, NR29 5HF. Outline application for erection of 2 No. 5 bedroomed, two storey houses with garages.
 - 7.1.2 06/21/0367/F – 10 King Georges Avenue, Rollesby, NR29 5EN. Proposed single storey extension.
- 7.2 To receive notification of any decisions by Great Yarmouth Borough Council/Broads Authority;
 - 7.2.1 06/18/0315/O – Hall View, Martham Road, Rollesby, NR29 5DU. Development of site for residential use (up to 13) with proposed means of vehicular access. GRANTED.
 - 7.2.2 06/21/0136/F – Oak Farm, Court Road, Rollesby, (land West of). Erection of 1 No. detached single storey dwelling with integrated garage and garden/amenity space. REFUSED.
- 7.3 S106 Agreements in Rollesby. To receive an update from Cllr S Day and District Co. A Grant confirming amounts and any restrictions and timescales.
- 7.4 Planning Amendment. 06/21/0169/F – 3 Broad Cottages, Main Road, Rollesby, NR29 5EF. Single storey rear extension and minor internal changes.

8. Finance and Governance

- 8.1 To approve payments detailed plus any late payments received before the meeting. All to be made electronically.

Michael Brock Internal Audit	£15.00
Michael Brock Internal Audit *paid last month	£35.00
Inland Revenue – reissue cheque 001152	£97.60
Sarah Hunt – postage refund	£66.00
Sarah Hunt – salary/underpayment/homeworking	£321.27
Norfolk Pension Fund	£47.89
- 8.2 To review and adopt the Reserves Policy.
- 8.3 To note receipts:

Lloyds deposit account;	
9/4/2021	£0.02
10/5/2021	£0.02
Unity Bank;	
Precept payment	£6120.50
- 8.4 Bank Reconciliation. To receive. Balance showing following the above payments: £8,157.90

9. Highways.

- 9.1 Surface water drainage Badger Meadow/Low Road. Update. Cllr S Day.
- 9.2 To consider the erection of a bus shelter on the A149. Great Yarmouth

- bound by King Georges Avenue. Enquiry sent to PTG Network.
- 9.3 To receive Highways response regarding 'elderly persons crossing' signs.

10. Neighbourhood Plan.

- 10.1 Independent Examiner to be appointed.

11. Correspondence..

Vattenfall	Email	Norfolk project fund	Prev. Circulated.
NPLaw	Letter	TPO 08 – Trees on land west of Oak Farm, Court Road. Provisional	For response.
NPLaw	Letter	TPO 20 – Tree on land adj Back Lane.	Confirming an order.
NPLaw	Letter	TPO 21 – Tree on land at 1 Barleyview Close	Confirming an order.

12. Administrative Matters.

- 12.1 To agree to binding of one set of minutes (2006 – 2015). £35.00/per volume.
- 12.2 To agree to deposit of minutes from 1894 – 2015 at Archive Centre.
- 12.3 To adopt and agree to abide by the circulated Code of Conduct.

13. Matters for next Agenda and information.

14. ***Date of next meeting*** – Monday 19th July at 7pm, Village Hall.